

Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING AGENDA May 5, 2015

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

	<u>Page</u>
A. OPENING PROCEDURES – 7:00 p.m.	5
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
B. REPORTS AND PRESENTATIONS	6
1. Superintendent's Report	
1.1. Developer Fees and Collection Report	7
1.2. Use of Facilities Report	8
1.3. Enrollment Report	9
1.4. Schedule of Upcoming Events	10
2. Spotlight: Special Education Program	11
3. Spotlight on Education: Special Student Recognition	12
C. PUBLIC COMMUNICATION	13
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	14
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	15
<i>It is recommended that the Board of Education approve meeting minutes with any necessary modifications.</i>	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 26
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Revolving Cash Report** 28
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.3. **Acceptance of Donations** 30
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.4. **Approval of Consultants and General Service Providers** 31
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.
- 2.5. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 33
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of March 2015.
- 2.6. **Adoption of Resolution No. 1415-25 Requesting Temporary Transfer of Funds** 37
It is recommended that the Board of Education adopt Resolution No. 1415-25 requesting temporary transfer of funds for the 2015-16 school year.
- 2.7. **Approval of Interdistrict Attendance Agreements** 40
It is recommended that the Board of Education approve Interdistrict Attendance Agreements with neighboring districts as listed in the item.
- 2.8. **Adoption of Resolutions Authorizing Specific Designated Agents** 42
It is recommended that the Board of Education adopt the resolutions designating authorized agents to receive mail and pick up warrants at the County Office of Education, sign payroll payment orders, releasing credential held warrants to employees, sign school orders (commercial warrants), and authorizing the replacement of warrants.
- 2.9. **Acceptance of Pepper Drive School Joint Use Grass Field Construction Project and Approval/Ratification to File Notice of Completion** 48
It is recommended that the Board of Education authorize/ratify the filing of Notice of Completion documents for the Joint Use Grass Field Landscape and Irrigation Project at Pepper Drive School.
- 2.10. **Authorization to Join the Coalition of San Diego County School Districts for Electricity Cost Reduction** 49
It is recommended that the Board of Education authorize the Superintendent to execute necessary documents and actions to join the Coalition of San Diego County School Districts for Electricity Cost Reduction.
- 2.11. **Agreement with M. Grant Real Estate Inc. for Advance Deposit of Developer Fees for Residential Development** 52
It is recommended that the Board of Education approve the Agreement with M. Grant Real Estate Inc. for Advance Deposit of Developer Fees for Residential Development.
- 2.12. **Approval of Western Environmental & Safety Technologies, Inc. for Asbestos Reporting Update in Accordance with AHERA Regulations** 58
It is recommended that the Board of Education approve Western Environmental & Safety Technologies, Inc. for reporting of asbestos building materials within the District's facilities in accordance with AHERA regulations.

Educational Services

- 3.1. **Approval of Extended Field Trip for Chet F. Harritt 7-8 Grade Students to the Living Coast Discovery Center in Chula Vista** 60
It is recommended that the Board of Education approve the Extended Field Trip for Chet F. Harritt 7-8 Grade Students to the Living Coast Discovery Center.

Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 62
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval of Agreement with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2015-16 School Year** 64
It is recommended that the Board of Education approve the agreement with K.I.D.S. Inc. for the 2015-16 school year.
- 4.3. **Adoption of Resolution No. 1415-24 Endorsing World No Tobacco Day, May 31, 2015** 67
It is recommended that the Board of Education adopt resolution no 1415-24 endorsing World No Tobacco Day, May 31, 2015
- 4.4. **Approval to Increase Work Hours for Identified Classified Non-Management Position** 69
It is recommended that the Board of Education approve the increase in work hours for the identified classified non-management position.

- E. **DISCUSSION AND/OR ACTION ITEMS** 70
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Human Resource/Pupil Services

- 1.1. **Approval of New Probationary Teachers** 71
It is recommended that the Board of Education approve the new probationary teachers.
- 1.2. **Approval of Declaration of Need for Fully Qualified Educators** 72
It is recommended that the Board of Education approve the declaration of need for fully qualified educators.

Educational Services

- 2.1. **Draft of the Local Control Accountability Plan Annual Update for 2015-16** 76
This is an information item. Action, if any, is at the discretion of the Board.

Business Services

- 3.1 **Approval of Monthly Financial Report** 78
It is recommended that the Board of Education approve the Monthly Financial Report.
- 3.2. **Adoption of Resolution No. 1415-31, Authorization to Join National Joint Power Alliance for Procurement Purposes** 81
It is recommended that the Board of Education adopt Resolution No. 1415-31 to declare Santee School District's membership in the National Joint Power Alliance for Procurement Purposes.

3.3.	<u>Approval to Purchase Mitel VoIP Communication Switch and VoiceMail System through NJPA Consortium Contract</u>	85
	It is recommended the Board of Education approve the replacement of the existing Mitel SX2000 PBX Switches and CallXpress Voice Mail System by purchase of new systems through the NJPA awarded bid contract.	
	Capital Improvement Program	
4.1.	<u>Facility Funding Update and Use of Renzulli Land Sale Proceeds</u>	89
	This is an information item. Action, if any, is at the discretion of the Board.	
F.	BOARD POLICIES AND BYLAWS	92
1.1.	<u>Second Reading: New Board Policy #0460, Local Control Accountability Plan</u>	93
	It is recommended that the Board of Education review and adopt the proposed Board Policy #0460, Local Control Accountability Plan.	
1.2.	<u>First Reading: New Board Policy #4033, Lactation Accommodation</u>	98
	Board Policy #4033 is presented for a first reading. Any action is at the discretion of the Board.	
G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	101
H.	CLOSED SESSION	102
1.	<u>Conference with Labor Negotiator</u> (Gov. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent Karl Christensen, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	
2.	<u>Conference with Labor Negotiator</u> (Gov. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent Karl Christensen, Assistant Superintendent</i> <i>Employee Organization: Classified School Employees Association (CSEA)</i>	
3.	<u>Conference with Real Property Negotiators</u> (Govt. Code § 54956.8) <i>Property:</i> <ul style="list-style-type: none">• <i>Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)</i>• <i>10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)</i> <i>Agency Negotiator: Karl Christensen, Assistant Superintendent</i>	
4.	<u>Public Employee Performance Evaluation</u> (Govt. Code § 54957) <i>Superintendent</i>	
I.	RECONVENE TO PUBLIC SESSION	102
J.	ADJOURNMENT	102

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for May 19, 2015, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Burns
- Ryan
- Levens-Craig
- El-Hajj
- Fox

ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the May 5, 2015 regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. Spotlight: Special Education Program
3. Spotlight on Education: Special Student Recognition

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT

2014-15

CUMULATIVE THROUGH APRIL 24, 2015

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12 - 5/4/14; \$2.08 per square foot - effective 5/5/14

Commercial Rate: \$0.32 per square foot - effective 6/17/12 - 5/4/14; \$0.33 per square foot - effective 5/5/14

Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	9415 Doheny Rd	08/07/14	740	\$1,539.20	CH
X		9120 Carlton Oaks Drive (Padre Dam- Canopy)	10/01/14	27,821	\$0.00	CO
X		9120 Carlton Oaks Drive (Padre Dam- New Building)	10/01/14	10,450	\$0.00	CO
	X	8605 Sandstone	10/22/14	781	\$1,624.48	CFH
	X	9537 Pryor Drive	11/19/14	2,348	\$4,883.84	PA
	X	9539 Pryor Drive	11/19/15	2,348	\$4,883.84	PA
	X	10150 Strathmore Drive	01/05/15	641	\$1,333.28	SC
X		310-320 & 330 Town Center Parkway (17 Carports)	02/11/15	17,100	\$0.00	RS
	X	10051 Beck Drive	03/03/15	686	\$1,426.88	RS
X		9735 Halberns Rd. ****	03/18/15	289	\$0.00	SC
X		8721 N. Magnolia	03/23/15	720	\$237.60	HC
	X	10625 Susie Pl. ***	03/23/15	445	\$0.00	CP
	X	8505 Mesa Rd.	03/31/15	816	\$1,697.28	CFH
	X	9069 Inverness Rd.	04/13/15	663	\$1,379.04	CO
TOTAL PAGE 1					\$19,005.44	

*Additional square footage (total is over 500 square feet)

** Fee Exempt - Senior / Elder Care Facility

*** Fee Exempt - Less than 500 square feet

**** Fee Exempt - Religious Facility

Requests For Use Of Facilities - May 5, 2015						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Chet F. Harritt						
PTA (Movie Night)	Multi-Purpose	3/27/15	Friday	6:00 pm - 9:00 pm		
PTA (Chess Club)	Classroom	4/17/15 - 6/12/15	Friday	1:35 pm - 3:05 pm		
Rio Seco						
Santana High School Choir (Concert)	Multi-Purpose	4/14/15	Tuesday	5:30 pm - 9:00 pm	75	
Brownie Girl Scout Troop (Bi-Weekly Troop Meetings)	Classroom	9/8/15 - 6/14/15	Tuesday	6:00 pm - 7:30 pm	10 - 20	
Sycamore Canyon						
PTA (Spring Carnival)	Lower Playground	4/19/15	Sunday	9:00 am - 5:00 pm	50 - 100	\$362.00

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 4/25/2015
 Month 10 Week 2
 School Week 35

SCHOOL	REGULAR ED														SPECIAL ED								Total All									
	TK	EAK 5yo	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/25/15	05/02/14	# Diff	% Diff	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/25/15	05/02/14	# Diff	% Diff	04/25/15	04/17/15	# Diff	
Cajon Park			90	100	112	117	103	120	108	117	111	978	995	-17	-1.7%	4	6	5	5	15	5	7	4	6	57	58	-1	-1.7%	1035	1036	-1	
Carlton Hills	25	24	80	60	50	46	43	44	40	81	62	555	494	61	12.3%	3	3	3	3	6	2	4	6	4	34	34	0	0.0%	589	588	1	
Carlton Oaks			71	61	90	70	96	87	93	92	97	757	795	-38	-4.8%	3	7	6	6	6	5	5	6	8	52	53	-1	-1.9%	809	807	2	
Chet F. Harritt	23	23	82	64	58	59	75	48	63	42	50	587	562	25	4.4%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	587	588	-1	
Hill Creek	23	24	82	71	78	72	85	75	91	94	66	761	735	26	3.5%	0	4	1	1	4	4	1	0	0	15	14	1	7.1%	776	778	-2	
Pepper Drive	5		70	133	101	99	102	96	67	80	68	821	784	37	4.7%	0	0	0	0	0	0	1	4	0	5	6	-1	-16.7%	826	826	0	
Prospect Ave	24	23	63	69	80	61	52	58	52	46	47	575	572	3	0.5%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	575	571	4	
Rio Seco			87	112	111	119	83	104	107	92	118	933	944	-11	-1.2%	1	4	6	10	6	8	8	7	10	60	53	7	13.2%	993	989	4	
Sycamore Canyon		24	52	53	46	55	54	37	40	0	0	361	358	3	0.8%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	361	359	2	
SUBTOTAL	100	118	677	723	726	698	693	669	661	644	619	6328	6239	89	1.4%	11	24	21	25	37	24	26	27	28	223	218	5	2.3%	6551	6542	9	
Alternative School			2	1	6	2	4	7	5	3	3	33	44	-11	-26.0%																	
Santee Success								2	2	6		10	13	-3	-23.1%										0	1	-1	-100.0%	10	10	0	
NPS												0	0						1		1		1	2	5	6	-1	-16.7%	5	5	0	
SUBTOTAL			2	1	6	2	4	7	7	5	9	43	57	-14	-24.6%	0	0	0	1	0	1	0	1	2	5	7	-2	-28.6%	48	48	0	
TOTAL	100	118	679	724	732	700	697	676	668	649	628	6371	6,296	75	1.2%	11	24	21	26	37	25	26	28	30	228	225	3	1.3%	6599	6590	9	

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	3	0	1038
Carlton Hills	0	0	589
Chet F. Harritt	0	0	587
Hill Creek	0	0	776
Prospect Ave	0	0	575
Sycamore Canyon	55	0	416
Total PK/EAK	58	0	

Total Enrollment Including PK
6657

Schedule of Upcoming Events

Date	Event
May 4	Communication Committee; 3:30 p.m., ERC
May 5	Board Meeting; 7:00 p.m.
May 11	Wellness Committee; 3:00 p.m., District Library Character Education Committee; 4:00 p.m., DO Conf. Room
May 14	District Advisory Committee (DAC); 6:00 p.m., ERC
May 19	Board Meeting; 7:00 p.m.
May 25	Memorial Day Holiday - Schools and Departments Closed
May 28	Salute to Excellence; 5:30 p.m. (Honoree Reception); 6:00 p.m. (Program) Carlton Oaks Country Club – Crest Room
	Budget Advisory Committee; 6:00 p.m., DO Conf. Room
June 2	Board Meeting; 7:00 p.m.
June 3	District Facilities/Safety Committee; 3:30 p.m., ERC
June 5	DELAC; 9:00 a.m., Rio Seco Library
June 16	Board Meeting; 7:00 p.m.
June 12, 15-17	Eighth Grade Promotion Ceremonies
June 22	Last Day of School for Students
June 25	Foundation Golf Classic; Carlton Oaks Country Club
July 7	Board Meeting; 7:00 p.m.
July 21	Board Meeting; 7:00 p.m.

Reports and Presentation Item B.2.
Prepared by Dr. Stephanie Pierce
May 5, 2015

Spotlight: Special Education Program

BACKGROUND:

This evening, Hope Michel, Director of Special Education, will be sharing how technology is personalizing and enhancing the learning experience for students with disabilities.

Agenda Item B.2.

Reports and Presentations Item B.3.

Spotlight on Education: Special Student Recognition

Prepared by Dr. Stephanie Pierce
May 5, 2015

BACKGROUND:

Tonight the Board of Education would like to honor a number of outstanding students in the Santee School District. Each school's teaching and administrative staff has selected these students to be acknowledged for their accomplishments. We are proud to recognize them for the excellent effort they have demonstrated this school year and the wonderful role models they have been to others.

Jacob Finn
Cajon Park

Karina Maxwell
Chet F. Harritt

Jacob Fondas-Ryan
PRIDE Academy

Anthony Daggett
Carlton Hills

Robert Buss
Hill Creek

Lilly Collins
Rio Seco

Norman Stone
Carlton Oaks

Ozzyonna Trickle
Pepper Drive

Jasmine Lopez
Sycamore Canyon

Agenda Item B.3.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D.

Consent Item D.1.1.
Prepared by Cathy A. Pierce, Ed.D.
May 5, 2015

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- April 21, 2015 – regular meeting minutes
- April 22, 2015 – special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

April 21, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Recording Secretary

2. President Burns invited the audience to recite the District Mission and then invited Odette Urueta, 5th grade student at Pepper Drive, to lead the members, staff, and audience in the Pledge of Allegiance.

3. Approval of Agenda

President Burns announced at Administration's request, Consent Item E.2.2. Approval of Agreement with M. Grant Real Estate Inc. for Advance Deposit of Developer Fees for Residential Development was being pulled from the Agenda for consideration at another meeting.

President Burns announced tonight's meeting would be adjourned in memory of Cheryl Joy Spicuzza and asked Member El-Hajj to share a few words about Mrs. Spicuzza.

Member El-Hajj shared Cheryl Joy Spicuzza passed away on April 4, 2015. Mrs. Spicuzza retired from the Santee School District in 2002, after serving for over 20 years in the District. She is best remembered for her years as a Library Media Clerk at Rio Seco School. In the years Mrs. Spicuzza ran the media center library at Rio Seco School, she was an asset to staff and students. Mrs. Spicuzza could be counted on to help students learn how to use the library, and guide them into making appropriate choices for pleasure or research reading. She was a hard worker and avid reader; and was known for reading every book in the Rio Seco library. Mrs. Spicuzza is remembered as being a very kind and friendly co-worker. Member El-Hajj added Mrs. Spicuzza was an avid shoe lover and shared Rio Seco School once held a "Mrs. Spicuzza Day" where all the staff wore fancy shoes. The Board of Education extended their deepest sympathy to the family of Mrs. Spicuzza.

It was moved and seconded to approve the agenda.

Motion:	Fox	Burns	Aye	El-Hajj	Aye
Second:	Levens-Craig	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Claim Against the District
 - 1.5. Schedule of Upcoming Events

2. Spotlight: Pepper Drive School

Ted Hooks, Principal at Pepper Drive School, thanked and introduced Tammy Marble, Vice Principal, and students that were present. Principal Hooks shared Pepper Drive is setting a course and looking at the whole child – and the way they think, move and create. The video showed how those three aspects were incorporated into the academic program while focusing on the school's CORE beliefs – Challenging Orseives to Reach for Excellence.

Member Levens-Craig shared hearing great feedback from Pepper Drive staff on current Administration and commended Principal Hooks and Vice Principal Scholder for their work in keeping staff motivated. The Board extended their gratitude towards the Pepper Drive students and staff for their attendance and for their great work.

3. Leading the Learning: Instructional Resources for English Language Arts Common Core
Dr. Pierce shared she excited to be able to present the work that is currently being done to provide teachers with resources. Dr. Pierce introduced Tiffani Brown, Kristen Eveland, Katy Hammack, and Jennifer Rolf, Curriculum Resource Teachers (CRTs). She acknowledged Dr. Eileen Moreno, Curriculum Director, as being part of the collaborative effort with the CRTs in putting forth the instructional resource.

Jennifer Rolf mentioned teachers received an abundance of professional development and a variety of resources. She mentioned they anticipate this coming year as being an opportunity for them to begin to synthesis all of their professional development and begin to design and create units and lessons driven by Common Core. She displayed a graphic of all of the resources that they used to put together the unit they were presenting. All of these resources are available to teachers. She explained the were mainly trained in the use of SchoolNet, an online hosting service for assessments, for reporting systems, and for teacher resources; Safari Montage, an online hosting service for videos and other support materials; and Achieve3000, an online hosting service that provides articles for students to read. Tiffani Brown, explained that when they were asked to present, they decided the presentation should also become a resource for teachers. Their intent was not only to introduce the Board to the content of the resources, but also use as a reference tool for teachers. A video depicting step-by-step instructions on how to use SchoolNet, Safari Montage, and Achieve3000 for resources was played. Kristen Bonser presented the Algernon Planning Document. She explained this document was created to show how it would look if a teacher sat down to use these resources to develop a unit or a lesson plan. Dr. Moreno explained their next steps were to assist teachers in using what they learned in professional development to assist with their lessons. She mentioned the first professional development day in the Fall, would consist of a two-hour, highly interactive, workshop focusing on English Language Arts resources. Dr. Moreno mentioned the CRTs would continue to support and develop other resources and work with principals and teachers in ELA unit planning. She mentioned the resources available to staff have the potential of bringing teaching to new levels of professionalism and creativity.

President Burns commended the CRTs for their work and expressed how proud he was of the curriculum team and thanked them for making such a positive impact in the District. He reiterated that the District had the right people in the right positions.

Member Ryan inquired how long it had taken to develop the lesson plan. Ms. Brown explained the composition of the lesson was a group effort amongst the CRTs and it had taken them approximately 45 minutes to complete. She clarified completion would vary by teacher.

Member Levens-Craig asked who had written some of the lessons that they selected to show. Dr. Pierce clarified the lessons were developed by the Anthology Alignment for Middle Schools; which consists of teachers from across the nation.

Member El-Hajj mentioned she recognized some of the work that was displayed and acknowledged it was quality work. She acknowledged the lessons do take a while to develop and fortunately teachers have access to a lot of resources; and they no longer have to develop a lesson on their own. Member El-Hajj mentioned that once teachers become familiar with the resources and their content, it will facilitate their lesson planning. She complimented CRTs for the development of the resource video and all of their hard work. Member El-Hajj asked specific questions on various uses of the programs.

Member Fox acknowledged hearing frequent compliments on the work being done by the CRTs. He commended their hard work.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda.

D. PUBLIC HEARINGS

1. Presentation of California School Employees Association Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and CSEA

Tim Larson mentioned the California School Employees Association Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and CSEA was being presented.

2. Public Hearing for California School Employees Association Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and CSEA

President Burns opened the public hearing on California School Employees Association Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and CSEA. There were no comments. The public hearing was closed.

3. Presentation of Santee School District Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and California School Employees Association Chapter #557 (CSEA)

Tim Larson mentioned the Santee School District Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and California School Employees Association Chapter #557 (CSEA) was being presented.

4. Public Hearing for Santee School District Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and California School Employees Association Chapter #557 (CSEA)

President Burns opened the public hearing for Santee School District Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and California School Employees Association Chapter #557 (CSEA). There were no comments. The public hearing was closed.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**

- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. Approval of Consultants and General Service Providers
- 2.7. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.8. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.9. Approval to Purchase Portable Toileting Kits for Classroom Use in the Event of Lockdown
- 2.10. Authorization to Conduct Farmers' Markets
- 2.11. Approval of Microsoft Funded Partner Services Agreement for System Center Configuration Manager Infrastructure Upgrade
- 2.12. Approval of Agreement with M. Grant Real Estate Inc. for Advance Deposit of Developer Fees for Residential Development – *Item pulled for consideration at another meeting*
- 3.1. Acceptance of 2013-14 Fiscal Year and 2014-15 Six Month Financial and Performance Audits for General Obligation Bonds and the Building Fund
- 4.1. Approval of Extended Field Trip for Carlton Hills 7-8 Grade Students to H&M Landing in San Diego
- 5.1. Personnel, Regular
- 5.2. Approval of Shared Classroom Teaching Assignments for 2015-16
- 5.3. Approval of Various Short Term Positions
- 5.4. Adoption of Resolution No. 1415-21 to Layoff/Eliminate Classified Non-Management Positions
- 5.5. Adoption of Resolution No. 1415-22, Declaring May 13, 2015 as Santee School District's Day of the Teacher
- 5.6. Adoption of Resolution No. 1415-23, Declaring May 17 - 23, 2015 as Classified School Employees Week

It was moved and seconded to approve Consent Items with the exception of E. 2.12. Approval of Agreement with M. Grant Real Estate Inc. for Advance Deposit of Developer Fees for Residential Development which was pulled for consideration at another meeting.

Motion: Ryan	Burns <u>Aye</u>	El-Hajj <u>Aye</u>
Second: El-Hajj	Ryan <u>Aye</u>	Fox <u>Aye</u>
Vote: 5-0	Levens-Craig <u>Aye</u>	

F. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

1.1. Amendment No. 17b to Lease-Leaseback Agreement with Balfour Beatty Construction, Approval of Final Guaranteed Maximum Price, and Authorization to Enter into Contracts for Pepper Drive Administration/Learning Resource Center Construction Project

Mr. Christensen reminded the Board of Education of their action, at their December 16 meeting, to approve Amendment No. 17 to the Lease-Leaseback Agreement with Balfour Beatty Construction for the Pepper Drive School Administration/Learning Resource Center construction project with a preliminary guaranteed maximum price of \$3,098,008. He explained the Lease-Leaseback Amendment 17 contained conditional provisions for the project since funding had not yet been secured. Since that time, escrow on the Renzulli property has closed and the State Joint-Use Grant for \$1,063,026 was received and an agreement for advance deposit of developer fees is in process. Mr. Christensen recalled a stipulation in the contract would not allow Balfour Beatty Construction to initiate subcontracting until the item was finalized and approved by the Board. He explained the item before them was to finalize the Guaranteed Maximum Price with Amendment 17b, and authorize Balfour Beatty Construction to enter into contracts for the Pepper Drive School Administration/LRC Construction Project.

Mr. Christensen reviewed a summary of the project budget sheet and guaranteed maximum price. He noted the summary included the difference between the current preliminary guaranteed

maximum price (\$3,345,691) and the initial guaranteed maximum price (\$3,098,008), of approximately \$247,000. He explained this was due to changes in scope and time. These included additional ADA requirements mandated by the Department of State Architecture (DSA) and a change in the height of a retaining wall. Mr. Christensen noted there was an additional \$41,000 added for pre-construction services to compensate for three months of additional work that the Balfour Beatty project manager did to plan and coordinate the project services. He estimated the total cost of the project to be a little less than \$3.8 million, including soft costs. Mr. Christensen discussed the funding sources for the project were as follows:

<u>Funding Source</u>	<u>Amount</u>
Cash payments from Renzulli Property Sales Less Closing Costs	\$1,493,499
Developer Fees Balance from ParcOne, Other Projects, and Interest	\$387,563
Advance Deposit of Developer Fees for Renzulli	\$300,000
Joint Use State Grant	\$1,063,026
Total Currently Available	\$3,244,088
<i>Additional amount needed from Renzulli Promissory Note payoff:</i>	<i>\$518,028</i>

He noted the Guaranteed Maximum Price included approximately \$200,000 for contingencies. He explained these are funds that in most cases do not get expended and are returned to the District. Mr. Christensen shared Administration feels comfortable the District move forward with this project knowing the District still needs \$500,000 from the promissory note funds to fund the project. Member Ryan moved approval and stated she was worried about the "shortfall." She mentioned the importance of keeping track and being kept abreast with regular updates.

Motion: Ryan	Burns <u>Aye</u>	El-Hajj <u>Aye</u>
Second: El-Hajj	Ryan <u>Aye</u>	Fox <u>Aye</u>
Vote: 5-0	Levens-Craig <u>Aye</u>	

2.1. Approval for Digital Learning Program

• **Devices for Students - Grade 6 to 8**

Dr. Stephanie Pierce explained the District was moving into second phase of bringing forward approval for purchase of devices. She mentioned the item discussed rationale as to why the iPad was being recommended for the students in grades 6-8 in the 2015-16 school year. Dr. Pierce shared the iPad instructional apps were found to be diverse, robust, and creative. She mentioned the iPad provides students with an opportunity to engage in learning. Another component is the iPad's durability and quality; and having device management and standardization throughout the District. Dr. Pierce mentioned the item being brought forth included approval of the purchase of iPads, cases, and keyboards for students in grades 6-8.

Member Ryan asked if the 6th grade teachers had been advised of the purchase of iPads. She mentioned hearing some 6th grade teachers were divided on which device should be purchased. Dr. Pierce clarified they had been notified and teachers were excited to receive a device. Member Ryan inquired on the distribution timeline. Dr. Pierce explained the devices would be ordered and ready for students upon their return for the 2015-16 school year.

Member Fox asked if the students in grades 3-5 currently had keyboards. Dr. Pierce clarified the students in grades 3-5 will have keyboards by the time SBAC testing begins. Member El-Hajj asked if the students in grades 3-5 would take the SBAC on their iPads. Dr. Pierce explained the students in grades 3-5 would be testing on the iPad. Member El-Hajj asked if the keyboards would be stored in the classroom or if they would be allowed to go home. Dr. Pierce mentioned the keyboards would be kept in the classroom.

Dr. Pierce added the device rollout did not just consist of giving the teachers the devices. She mentioned the Curriculum Resource Teachers go to the classrooms and assist with lessons and digital citizenship. Dr. Pierce mentioned they were able to reach ten classes a day in the last rollout. She explained the rollout of the devices for students in grades 6-8 would run a lot smoother and go much quicker. Member Ryan moved approval.

Motion:	Ryan	Burns	Aye	El-Hajj	Aye
Second:	Fox	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

2.2. Approval for Digital Learning Program:

- **Mobile Management System**
- **Apple Onsite Deployment Services**

Bernard Yeo, Director of Technology, discussed the infrastructure for the iPad devices. He explained the LightSpeed Mobile Device Management System will allow the District to rollout, manage, and safely implement the iPad devices to the students. Mr. Yeo explained the Apple Professional Services (APS) would provide the District with the deployment services for up to 2,500 iPad devices in accordance with the Apple iPad Deployment Services Scope of Work. The Scope of work includes device unboxing, asset tagging, casing, iOS update and app installation. Mr. Yeo mentioned the District would still be responsible for the preparation work – Apple IDs, management distribution setup, Office 365 login, and post-production quality control. Member El-Hajj shared it was a great idea and moved approval.

Motion:	El-Hajj	Burns	Aye	El-Hajj	Aye
Second:	Ryan	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

3.1. 2014-15 Budget Revision for Purchase of iPads for Grade 6-8 Grade Students

President Burns explained budget revisions were required for the purchase of iPads for Grade 6-8 students. Member Levens-Craig moved approval.

Motion:	Levens-Craig	Burns	Aye	El-Hajj	Aye
Second:	El-Hajj	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

3.2. Child Nutrition Paid Lunch Equity Calculation for 2015-16

Karl Christensen explained the President signed reauthorization to legislation that governs all Child Nutrition Programs to ensure that Federal Reimbursements for free and reduced priced meals are not subsidizing other Child Nutrition programs. The legislation includes a regulation requiring School Food Authorities to adjust their average lunch pricing using a multiplier of 2% plus an inflation factor. In response to this new regulation, the Board approved increasing the paid lunch price from \$2.25 to \$2.50 for the beginning of the 2013-14 school year. To conform to regulations, school districts are required to perform a calculation each year to determine whether paid lunch prices are below the standard and, if so, to calculate the minimum amount by which prices must be increased. Mr. Christensen mentioned staff recently updated this calculation and the results revealed the District is 20 cents below the required price of \$2.70 for 2015-16. The Board was provided with a copy of the price adjustment calculator and an informal survey of what other school districts charge for paid meals.

Mr. Christensen explained the minimum annual increase is capped at 10 cents, thereby requiring an increase to at least \$2.60 for 2015-16. He explained the standard changes each year and the difference of the current price and the target carries forward to the next year.

Mr. Christensen mentioned there were several options for the Board to consider, such as, increasing the price to \$2.60; or increasing the price to \$2.70 and try to reach the required target price; or increase the price by a quarter increment to expedite transactions. He reiterated that the District was only required to raise the amount to \$2.60 for 2015-16 and mentioned this item was presented as an information item and being brought forth for direction; action is at the discretion of the Board. He asked Cathy Abel, Director of Child Nutrition, to come to the podium and address any questions from the Board.

Member Fox asked if there was an increase in parent debt when the prices were increased in 2013. Mrs. Abel explained the increase did not increase parent debt, since alternate meals were provided. She mentioned there is usually a decrease in meal participation when prices are increased. However, it increases shortly thereafter. Member Levens-Craig explained she understood the item was provided for informational purposes. However, she asked if there were

any recommendations from staff. Member Levens-Craig mentioned the chart was helpful in determining the District's standing in price comparisons with other districts and shared it seemed like the District's choices were to increase the amount by 10, 20, or 25 cents. Mr. Christensen mentioned the recommendation would be to increase the price to at least the minimum of \$2.60. Mrs. Abel mentioned if the price was increased by 25 cents, it most likely would not require an increase for another two years. She added this would also facilitate the dispensing of change by staff.

Member El-Hajj shared she disliked the 10 cent increment increases and moved to raise the prices to \$2.75 for 2015-16. President Burns shared he disliked the process imposed by legislation and would be voting no on the item.

President Burns stressed the importance of providing communication to families about the price increase to \$2.75. He asked that the Board be kept abreast of communication with parents and timeline of events.

Motion:	Fox	Burns	No	El-Hajj	Aye
Second:	El-Hajj	Ryan	Aye	Fox	Aye
Vote:	5-1	Levens-Craig	Aye		

3.3. Scope of Work for District Office Renovations and Authorization to Disseminate a Bid for Construction

Karl Christensen explained this item pertained to renovations at the District Office and mentioned this discussion had been ongoing for over a year. He explained it began with the replacement of the HVAC system, then the need for re-carpeting. He clarified that an allocation in deferred maintenance for the carpet replacement had been included when the budget was adopted. Mr. Christensen explained the item brought forth encompassed the work needed at the District Office. He reminded the Board that the work for the HVAC system had been out to bid once before and the proposals received were extremely high. Mr. Christensen explained this was due in part because the work was being condensed into a short time frame (to be done during spring break). Mr. Christensen explained the bid was reviewed to see if there were other possibilities of completing the work and mentioned it made sense to take advantage of the replacement of the HVAC system and carpet and look into other work needed to be done with the use of a general contractor. He presented a detailed budget sheet which included the detailed scope of work being recommended, the estimated costs, and the type of funding allocated to complete the work during the summer. Mr. Christensen explained the budget summary included the District Office and Educational Resource Center (ERC) because Prop 39 funds would be used for both projects. He explained monies in deferred maintenance had been allocated for both, however they was not sufficient. Mr. Christen went on to provide an overview of the scope of work being recommended, the cost, and funding source for the District Office. The scope of recommended work included replacement of the HVAC unit (\$218,203), ceiling (\$20,000), roofing (\$30,000), and lighting (\$23,200); and re-carpeting and asbestos removal (\$47,675). Mr. Christensen went on to explain the need for new systems furniture (\$75,625). He mentioned the majority of the furniture in the Business Services department had been assembled by District maintenance staff many years ago. The furniture is made of particle board and veneer, and assembled with brackets. He explained this furniture would require to be disassembled and it might be difficult, or even impossible, to reassemble. Mr. Christensen explained the Educational Resource Center already has systems furniture and fortunately the original vendor of the furniture was able to assist with disassembling and reassembling the furniture. He explained the proposed office reconfiguration (\$20,000) was to move some walls in the Superintendent/Human Resources to make more efficient and create some privacy. Interior painting (\$10,000) would be done by in-house personnel; and there would be a need for reconfiguring of data and phone cabling (\$19,000). Mr. Christensen explained the ADA Accessible Ramp (\$25,000) would be placed outside the building leading from the back of the parking area to the front door. He explained this was necessary because the District is currently out of compliance. Mr. Christensen explained the scope of work was approximately \$513,199. He explained that in addition to Prop 39 funds (\$326,261), two hundred forty-four thousand (\$244,000) would be used from Deferred Maintenance. These had been previously allocated for the District Office and ERC renovation projects. He mentioned this included \$100,000 of uncommitted deferred maintenance carryover from the previous year; and approximately \$60,000 would be needed from the 2015-16 deferred maintenance fund to complete the project.

Member Levens-Craig asked for clarification on the action needed from the Board. Mr. Christensen explained the item asked for their authorization for the scope of work to be included in the bid; and for approval to go out to bid on the project. He mentioned an item approving the bid would be brought back at a subsequent meeting for final acceptance. Member Levens-Craig pointed out she was having an issue with the District Office renovations being \$513,000 and the deficit for the renovations at Pepper Drive School being \$518,000. She mentioned she would be conflicted to explain to tax payers that the monies used for systems furniture could have been used for a building used for learning. She explained that even though Prop 39 is covering a majority of the project, she hoped it would be more. Member Levens-Craig mentioned she is a big supporter of using deferred maintenance and was surprised to hear there were \$100,000 in unallocated deferred maintenance funds because some of that money could have been used on projects to enhance learning.

Member El-Hajj mentioned she had a different perspective possibly because of her tenure on the Board. She remembered the building being painted once, in 22 years; some reconfiguring being done in the Executive Assistant's and Assistant Superintendent of Human Resources' offices; and thought the carpet was at least 30 years old. Member El-Hajj mentioned she did not recall allocating a lot of money to the District office for renovations. She mentioned it was best to take advantage of the HVAC replacement and the availability of Prop 39 funds. Member El-Hajj stated she felt the need to take care of all the District facilities, which had not been done because schools were the number one priority.

Member Ryan mentioned she had given this a lot of thought and had some concerns on the timing of this project. She shared even though she wanted everyone to have a great work environment, she would be voting no on this item.

President Burns shared he agreed with Member El-Hajj. He explained when money has been available, it has been allocated to the schools. President Burns shared funding opportunities like these do not come very often for a District Office; and agreed on the need to take care of all of the District's facilities. He mentioned renovations to the building could lead to future savings.

Member El-Hajj moved approval. President Burns reported the item failed due to a 2-3 vote.

Motion:	El-Hajj	Burns	Aye	El-Hajj	Aye
Second:	Burns	Ryan	No	Fox	No
Vote:	2-3	Levens-Craig	No		

3.4. Approval of Monthly Financial Report

Karl Christensen presented the monthly financial report. Member Ryan moved approval.

Motion:	Ryan	Burns	Aye	El-Hajj	Aye
Second:	Levens-Craig	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

G. BOARD POLICIES AND BYLAWS

1.1. First Reading: New Board Policy 0460, Local Control Accountability Plan (LCAP)

Board Policy 0460, Local Control Accountability Plan (LCAP) was presented to the Board of Education for a first reading. No action was taken. Board Policy 0460, Local Control Accountability Plan (LCAP) will return for a second reading and request for adoption.

1.2. Second Reading: New Board Policy 3553.3, Unpaid Child Nutrition Accounts

Board Policy 3553.3 was presented to the Board for a second reading and approval. Member El-Hajj moved to adopt new Board Policy 3553.3, Unpaid Child Nutrition Accounts.

Motion:	El-Hajj	Burns	Aye	El-Hajj	Aye
Second:	Ryan	Ryan	Aye	Fox	Aye
Vote:	5-0	Levens-Craig	Aye		

H. BOARD COMMUNICATION

Mr. Christensen presented a template letter for support of Senate Bill 222 (Block) Statutory Lien on General Obligation Bond Taxes, which is a technical amendment to clarify existing law on general obligation bonds issued by or on behalf of school districts and community colleges. He asked if the Board was interested in writing a letter in support of Senate Bill 222. Member Ryan mentioned she had looked up the bill and had not found any opposition. The Board asked Administration to move forward with the letter of support.

President Burns made reference to the selection of 8th grade promotion assignments. The Board held a discussion on their preferences and availability and selected their promotion assignments. President Burns made reference to the promotion certificates and asked the Board to rotate them as they finished signing a school.

Member Ryan mentioned the Foundation Aloha 5k Fun Run & Walk was well organized and very impressive. She acknowledge the Foundation members for their hard work. Member El-Hajj shared participation of the principals and parents served as a great role models for students. President Burns mentioned it was a great community event with a great theme.

Member Levens-Craig shared the Foundation's Painting at Phil's event was also a great success. She inquired on acknowledging the Aloha 5k Fun Run & Walk winners at the Salute to Excellence. Superintendent Pierce suggested the winners and Foundation members be acknowledged at a Board meeting.

Member Burns inquired on District policy and/or procedure when staff comes to administration to report being harassed by a student with a possible mental illness. He asked administration to come back with a recommendation and/or process or procedure.

I. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Santee Teachers Association
2. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Classified School Employees Association
3. Conference with Legal Counsel - Anticipated Litigation (Gov't Code § 54956.9)
- Two Cases
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
4. Public Employee Performance Evaluation (Govt Section § 54957)
Superintendent

The Board entered closed session at 9:00 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:15 p.m. No action was reported.

K. ADJOURNMENT

The April 21, 2015 regular meeting adjourned at 10:15 p.m. in memory of Chery Joy Spicuzza.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

April 22, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by President Burns.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 5-14

The Board entered closed session at 6:10 p.m. for to discuss student discipline hearings for student #s 5-14. This matter was heard by the Santee School Board Members, Barbara Ryan, Dianne El-Hajj, Dustin Burns, Ken Fox, and Elana Levens-Craig in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President Burns announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 7:30 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member El-Hajj to expel student # 5-14 from the Santee School District for violation of California Education Code Sections 48900 (c) Possessed, used, sold, furnished or been under the influence of a controlled substance, and 48900(k) Disrupted school activities, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at the Santee Success Program through June 17, 2015. Student may not return to his previous school.
- Maintain 2.0 GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Adhere to a student behavior plan developed by school administration.
- Perform 20 hours of community service by December 3, 2015.
- Complete a counseling program by December 3, 2015, for decision-making/peer pressure and drug/alcohol abuse, prevention/treatment.
- Remain free of illegal substances and participate in a drug testing program.
- Attend juvenile hall open house on May 23, 2015 and provide verification of attendance.
- Board recommends parents complete program of family counseling.
- Complete all elements of this Rehabilitation Plan by December 3, 2015 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by April 24, 2015, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Upon satisfactory completion of all activities in this Rehabilitation Plan, the student record will be expunged of this expulsion order.

Motion: El-Hajj

Second: Fox

Vote: 5-0

E. ADJOURNMENT

The April 22, 2015 special meeting was adjourned at 7:34 p.m.

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
May 5, 2015

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$12,704, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - May 5, 2015

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Saturday, 05/02/15	Ramona Lampe Helen Rosati	Chet F. Harritt Chet F. Harritt	FutureNOW! Conference	San Diego	\$0 \$0	\$75 \$75	Title I Title I	This conference will focus on design thinking, growth mindset, inquiry-based learning, personalization, technology, communication & collaboration, creative confidence, and global connections.
Thursday, 05/07/15	Bonner Montler Eileen Moreno Elvia Mariscal Stephanie Southcott Terry Heck DiAnn Albert Jeri Billick Bonnie Jackson Karla Ortiz John Jackson Jay Ortiz Kathy Braun Shani Poirier	Ed Services Ed Services Ed Services Hill Creek PRIDE PRIDE Sycamore Canyon Honoree Honoree Guest Guest Sycamore Canyon Sycamore Canyon	Biliteracy Symposium	La Jolla	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$65 \$65 \$65 \$65 \$65 \$65 \$65 \$65 \$65 \$0 \$0 \$0 \$0	Educational Services Educational Services Educational Services Educational Services Educational Services Educational Services Educational Services Educational Services Educational Services Educational Services Educational Services	This event is to acknowledge the District's leaders in biliteracy.
Monday, 05/11/15	Jeri Billick Karla Ortiz Andrea Broding Sharon Graham	Sycamore Canyon Sycamore Canyon Sycamore Canyon Sycamore Canyon	Recognition Awards	El Cajon	\$0 \$0 \$0 \$0	\$20 \$20 \$20 \$20	Sycamore Canyon Sycamore Canyon Sycamore Canyon Sycamore Canyon	This event is to acknowledge the District's leaders in speech and language.
Thurs-Fri, 08/20/15 - 08/21/15 27	Dr. Cathy Pierce Dr. Stephanie Pierce Dr. Eileen Moreno Hope Michel Bonner Montler Daniel Prouty Tim Larson John Schweller 9 Principals 8 Vice Principals Kristen Bonser	Superintendent Ed Services Ed Services Special Education Ed Services Ed Services Human Resources Pupil Services All Sites All Sites Admin Intern	Effective Feedback for Teacher Growth Institute	San Diego	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$350 \$350 \$350 \$350 \$350 \$350 \$350 \$350 \$350 \$3,150 \$2,800 \$350	Professional Development Professional Development Professional Development Professional Development Professional Development Professional Development Professional Development Professional Development Professional Development Professional Development Professional Development	This institute will provide ways to strengthen teaching practices through a collaborative and effective feedback learning process.
Travel Requests That Require Airfare/Trainfare, Overnight Stay, and/or Travel Outside of the State of California								
Mon-Fri, 08/03/15 - 08/07/15	Kim Wilson*	Hill Creek	Teachers' College Reading and Writing Project	New York	\$0	\$2,789	LCFF	The Writers' Institute is designed to establish models of best practices in writing instruction. *6 attendees from Hill Creek have been previously approved by the Board; 1 additional attendee for a total of 7 attendees from Hill Creek School.

Consent Item D.2.2. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
May 5, 2015

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22373 through #22375 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$1,196.68 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

SANTÉE SCHOOL DISTRICT
 REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
04/14/15	22373	SDG&E	Engineering Fee - Pepper Dr Transformer Demo	1,065.00
04/17/15	22374	Santana High School	Rio Seco Basketball tournament registration fee	100.00
04/24/15	22375	Johanna Pacheco	iPad Insurance Refund	30.00
		Total Checks Written		\$1,195.00
3/31/2015		Bank Fee - March, 2015		\$1.68
		Total to be Reimbursed		\$1,196.68

Consent Item D.2.3 Acceptance of Donations
 Prepared by Karl Christensen
 May 5, 2015

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support Educational Field Trips and 6 th Grade Camp	\$210.31	Kroger (Food 4 Less)	Carlton Hills School
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$250.00	Sempra Energy	Pepper Drive School
	\$51.00	Microsoft Matching Gifts Program	Rio Seco School
	\$2,000.00	Santee Lakeside Rotary Club	Districtwide
TOTAL DONATIONS RECEIVED	\$2,511.31		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District and authorization to send letters of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations above are valued at \$2,511.31.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

**Consultant / General Service Provider Report
May 5, 2015**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Clinton Perry	General Service Provider	Summer Activities for OST Programs	6/22/15 - 8/31/15	Not to Exceed \$800.00	Project SAFE	Independent Contractor
Best Entertainment & Events dba Best Bubble Learning	General Service Provider	Summer Activities for OST Programs	6/22/15 - 8/31/15	Not to Exceed \$1,000.00	Project SAFE	Independent Contractor
Dennis White	General Service Provider	Summer Fitness Activities for OST Programs	6/22/15 - 8/31/15	Not to Exceed \$1,000.00	Project SAFE	Independent Contractor
Josh London Productions	General Service Provider	Summer Activities for OST Programs	06/30/15	Not to Exceed \$500.00	Project SAFE	Independent Contractor
Bob Kull	Consultant	Administrative Services	5/13/15 - 6/17/15	Not to Exceed \$13,215.80 (\$508.30/day)	Human Resources	Employee

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period March 1, 2015 through March 31, 2015.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 164 transactions totaling \$18,354.40 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20150310	ABEL,CATHY	CHILD NUTRITION	WAL-MART #1917	7.33	Strainers
20150310	ABEL,CATHY	CHILD NUTRITION	WAL-MART #1917	20.48	Toaster Oven Cajon Park
20150320	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	37.07	Gluten Free Food
20150324	ABEL,CATHY	CHILD NUTRITION	WAL-MART #1917	13.50	Misc Food Items
				<u>78.38</u>	
20150304	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS #6710	22.97	Supplies for Board Meeting
20150304	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMARTNFINAL39810803989	(7.28)	Return of Supplies Purchased for Annual LCAP Meeting.
20150305	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SPROUTS FARMERS MARK	4.99	Supplies for Board meeting
20150306	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS	17.82	Lunch Meeting with Tom DeLapp
20150306	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AWARDS BY NAVAJO	179.03	Supplies for Board room
20150308	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SPROUTS FARMERS MARK	4.99	Supplies for Board meeting
20150313	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AWARDS BY NAVAJO	8.18	Supplies for Board room
20150317	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS #6710	26.97	Supplies for Board meeting
20150319	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	17.30	Supplies for Board meeting
20150324	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	87.19	Supplies for Board room
				<u>362.16</u>	
20150311	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	155.00	SSC May Revise Workshop- K. Christensen
20150311	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	155.00	SSC May Revise Workshop- T. Long
20150311	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	155.00	SSC May Revise Workshop- C. Pierce
20150311	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	155.00	SSC May Revise Workshop- T. Larson
20150313	AVILA,EVONN	BUSINESS SERVICES	AMAZONPRIME MEMBERSHIP	106.92	Amazon Prime
20150320	AVILA,EVONN	BUSINESS SERVICES	TARGET 00014852	43.15	Computer Earbuds for Webinar Training
20150324	AVILA,EVONN	BUSINESS SERVICES	AMAZON MKTPLACE PMTS	26.12	Laptop Replacement Battery (K. Christensen)
20150326	AVILA,EVONN	BUSINESS SERVICES	NATL/PADGET 8006825061	417.00	Excel Workshop Registration (KC, KL, TL, DB)
				<u>1,213.19</u>	
20150305	BAKER,HOPE	OST PROGRAMS	WAL-MART #3524	169.83	OTHER/INSTRUCTIONAL
				<u>169.83</u>	
20150327	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	RCP BLOCK AND BRICK SA	405.00	Grounds Supplies - Hill Creek Kindergarten Artificial Turf Supplies
				<u>405.00</u>	
20150324	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	8.39	Books
20150324	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	5.75	Books
20150325	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	17.38	Books
20150325	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	34.38	Books
20150325	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	5.38	Books
20150325	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	22.46	Books
20150325	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	5.47	Books
20150325	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	5.44	Books
20150325	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	91.85	Books
20150325	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	97.35	Books
20150326	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	60.91	Books
20150326	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	6.81	Books
20150326	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	22.83	Books
20150326	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	(15.48)	Books
20150326	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	15.50	Books
20150326	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	86.77	Books
20150326	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	6.95	Books
20150327	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	41.73	Books
20150329	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	17.25	Books
20150330	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	64.17	Books
20150330	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	34.57	Books
				<u>635.86</u>	
20150302	BRASHER,PAMELA	OST PROGRAMS	THE HOME DEPOT 1053	(19.40)	OTHER/INSTRUCTIONAL
20150306	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	135.79	OTHER/INSTRUCTIONAL
20150311	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	107.38	OTHER/INSTRUCTIONAL
20150315	BRASHER,PAMELA	OST PROGRAMS	DOLRTREE 3194 00031948	71.56	OTHER/INSTRUCTIONAL
20150315	BRASHER,PAMELA	OST PROGRAMS	DOLRTREE 3194 00031948	68.06	OTHER/INSTRUCTIONAL
20150316	BRASHER,PAMELA	OST PROGRAMS	DOLLARTREE.COM	155.52	OTHER/INSTRUCTIONAL
20150316	BRASHER,PAMELA	OST PROGRAMS	OFFICE DEPOT #908	172.79	OTHER/OFFICE
20150317	BRASHER,PAMELA	OST PROGRAMS	TC *DRAWING BOARD	179.95	OTHER/OFFICE
20150326	BRASHER,PAMELA	OST PROGRAMS	RADISSON	215.20	TRAVEL
20150329	BRASHER,PAMELA	OST PROGRAMS	TARGET 00002741	53.98	OTHER/INSTRUCTIONAL
				<u>1,140.83</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20150309	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON MKTPLACE PMTS	78.50	Printer cartridge for classroom printer
20150315	BROGAN-BARANSKI,K	CARLTON OAKS	PURELAND SUPPLY	126.74	Hitachi projector bulb for classroom projector
20150316	BROGAN-BARANSKI,K	CARLTON OAKS	YOGA ACCESSORIES	195.39	6th grade physical fitness testing, mats to use for students to do push ups and sit ups on
20150316	BROGAN-BARANSKI,K	CARLTON OAKS	LAKESHORE LEARNING MAT	37.39	Speech and Language Specialist's classroom supplies
20150317	BROGAN-BARANSKI,K	CARLTON OAKS	SUPER DUJPER PUBLICATIO	73.82	Speech and Language Specialist's classroom supplies
20150317	BROGAN-BARANSKI,K	CARLTON OAKS	ATHLETIC STUFF	88.30	5th grade P.E. supplies
20150317	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON MKTPLACE PMTS	85.69	Replacement toner for 4th grade classroom
20150318	BROGAN-BARANSKI,K	CARLTON OAKS	PRO ED INC	43.95	Speech and Language Specialist classroom materials
20150327	BROGAN-BARANSKI,K	CARLTON OAKS	OFFICESUPPLYINC.COM	85.36	Student privacy boards for 8th grade science class
20150327	BROGAN-BARANSKI,K	CARLTON OAKS	HEAD/PENN RACQUET SPTS	21.60	Racquets, racquetballs, goggles for 6th grade P.E. circuits
20150327	BROGAN-BARANSKI,K	CARLTON OAKS	HEAD/PENN RACQUET SPTS	214.16	Racquets, racquetballs, and goggles for sixth grade P.E. circuits
20150330	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON MKTPLACE PMTS	56.59	Replacement projector bulb for classroom projector
				<u>1,107.49</u>	
20150302	HECK,TERRY	PRIDE ACADEMY	AMAZON MKTPLACE PMTS	35.98	iPad cases for Kdg teachers; Megan Houfek & Meghan McMahon
20150313	HECK,TERRY	PRIDE ACADEMY	SMART AND FINA10805810	32.40	Refreshments for Coffee with the Principal - Learning with iPads (Title I Meeting)
20150316	HECK,TERRY	PRIDE ACADEMY	GLOGSTER.COM	95.00	1-year subscription; online poster student presentations for Junior High
20150329	HECK,TERRY	PRIDE ACADEMY	WALMART.COM	103.35	Flashlights, yellow tape, waistpacks for emergency Search & Rescue team; (5) each.
				<u>266.73</u>	
20150316	HICKS,TYLENE	CAJON PARK	OFFICE DEPOT #908	128.47	Filing/Organization System for Teachers
20150318	HICKS,TYLENE	CAJON PARK	WAL-MART #1917	29.70	DVDs for Student Rewards/Incentives
20150326	HICKS,TYLENE	CAJON PARK	WAL-MART #1917	45.68	Popsicles for Honor Roll Incentives
20150327	HICKS,TYLENE	CAJON PARK	IN *THE BREAKTHROUGH C	430.00	Paid for the 2nd Day of Conferencing-Breakthrough Coach
				<u>633.85</u>	
20150309	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	22.78	iPad case for teacher (General)
20150310	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	77.70	Supplies for Science classroom (general)
20150313	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	125.35	Charging cable for iPads (general)
				<u>225.83</u>	
20150311	JOHNSTON,ANDREW	CHET F. HARRITT	LEARNING A-Z	99.95	Raz Kids subscription for Carrie Trantalis.
20150320	JOHNSTON,ANDREW	CHET F. HARRITT	AMAZON MKTPLACE PMTS	121.90	Sterilite 4 Drawer Unit for our Health Clerk office.
20150320	JOHNSTON,ANDREW	CHET F. HARRITT	LEARNING A-Z	99.95	Raz Kids subscription for Allyson Jackson.
				<u>321.80</u>	
20150317	LINDSAY,JERELYN	CARLTON HILLS	FIRSTAIDCPR	29.57	Epi-pen container for Whittaker's class
20150318	LINDSAY,JERELYN	CARLTON HILLS	LEARNINGHEADPHONES.COM	226.64	Earbuds for iPads
				<u>256.21</u>	
20150304	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.NEWEGGBUSINESS.COM	109.40	Repair HDD
20150304	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	LAPTOP SCREEN.COM	39.42	Replacement Screen
20150305	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	CRUCIAL.COM	64.79	Memory
20150313	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	48.45	iPad Charging Cables
20150313	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.NEWEGGBUSINESS.COM	52.58	Replacement HDD
20150320	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	816.48	HC Wiring Project
20150322	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	CRUCIAL.COM	64.78	Memory
20150322	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	LIGHTSPEED TECHNOLOGIE	105.84	Redcat chargers
20150323	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.SIMPLISAFE.COM	24.99	Security System
20150324	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	CRUCIAL.COM	276.46	Tech Memory
20150325	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	16.89	Elmo Power Cord
20150326	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	DISNEY RESORTS	221.13	Travel for Summer- Powerschool
				<u>1,841.31</u>	
20150302	MARTIN,SUZANNE	CHET F. HARRITT	PAYPAL *STEAMCONNEC	95.00	Registration for STEAM conference- S. Martin attendee.
20150304	MARTIN,SUZANNE	CHET F. HARRITT	KMART 3076	77.63	Headphones for computer lab student instructional use- Dreambox, Achieve 3000, CAASPP assessments.
20150305	MARTIN,SUZANNE	CHET F. HARRITT	OFFICE DEPOT #2210	23.74	STEAM night supplies- photo paper for green screen station.
20150309	MARTIN,SUZANNE	CHET F. HARRITT	BRAINPOP	205.00	Cajon Park subscription. Online learning program used by 4th grade students.
20150322	MARTIN,SUZANNE	CHET F. HARRITT	AMAZONPRIME MEMBERSHIP	106.92	Wrong credit card charged. Credit processed in April.
				<u>508.29</u>	
20150313	MCKINNON,KATHY	EDUCATIONAL SERVICES	SQ *EC NAMEPLATE RETAI	251.10	EL - Supplies - Reclassification Ceremony (Medals)
20150324	MCKINNON,KATHY	EDUCATIONAL SERVICES	ALBERTSONS #6727	12.29	PD - Food - Instructional Leadership Meeting
20150326	MCKINNON,KATHY	EDUCATIONAL SERVICES	AMAZON.COM	37.07	PD - Book - Instructional Leadership Team
				<u>300.46</u>	
20150304	MICHEL,HOPE	SPECIAL EDUCATION	WPS	192.46	Developmental Profile Record Forms (90%)
20150304	MICHEL,HOPE	SPECIAL EDUCATION	WPS	21.38	Testing Protocol Charge to Regular Ed (10%)
20150310	MICHEL,HOPE	SPECIAL EDUCATION	PRO ED INC	158.40	TAPS-3 Test Booklets (90%)
20150310	MICHEL,HOPE	SPECIAL EDUCATION	PRO ED INC	17.60	Testing Protocol Charged to Regular Ed (10%)
20150311	MICHEL,HOPE	SPECIAL EDUCATION	NGS PEARSON	620.37	KTEA-3 Form A Test Kit (90%)
20150311	MICHEL,HOPE	SPECIAL EDUCATION	NGS PEARSON	68.93	Testing Protocol Charged to Regular Ed (10%)
20150312	MICHEL,HOPE	SPECIAL EDUCATION	ESPECIALNEEDS	26.85	OT - Easie Eaters Curved Utensils
20150318	MICHEL,HOPE	SPECIAL EDUCATION	RVRSIDE EDU *TESTING	161.45	Woodcock Johnson-3 Record Forms (90%)
20150318	MICHEL,HOPE	SPECIAL EDUCATION	RVRSIDE EDU *TESTING	17.94	Testing Protocol Charged to Regular Ed (10%)
				<u>1,285.38</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20150317	MONTLER,BONNER M	EDUCATIONAL SERVICES	TARGET 00014852	21.59	Earbuds for audio on MacBook Pro
20150329	MONTLER,BONNER M	EDUCATIONAL SERVICES	GOTOCITRIX.COM	468.00	1 year subscription for Citrix Go-To-Meeting (On-line meeting solution).
				<u>489.59</u>	
20150306	OLANDER,MICHAEL	CAJON PARK	IN *THE BREAKTHROUGH C	645.00	Professional Development Workshop
				<u>645.00</u>	
20150305	ORTEGA,KAREN	HUMAN RESOURCES	USPS 05702095524902264	17.64	Postage stamps for HR
20150315	ORTEGA,KAREN	HUMAN RESOURCES	NNA*SERVICES LLC	543.80	5-year notary renewal - K. Ortega
20150316	ORTEGA,KAREN	HUMAN RESOURCES	THE HOME DEPOT 673	10.74	HR postage stamps
				<u>572.18</u>	
20150302	PIERCE,CATHY A	SUPERINTENDENT'S OFFICE	CONV CTR LOT 306-1150	15.00	Parking while attending AGTF Supts' and School Leaders' Forum
20150322	PIERCE,CATHY A	SUPERINTENDENT'S OFFICE	LAS CASUELAS TERRAZA	350.59	Staff dinner at CUE conference
				<u>365.59</u>	
20150320	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	31.22	Two data cables (2 foot and 6 foot) for iPad.
20150322	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	COMPUTER USING EDUCATO	130.00	Upcharge training session on simulations in the classroom at the CUE Conference.
20150322	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RIVIERA RESORT & SPA	275.89	Hotel accommodations for the California CUE Conference in Palm Springs, CA.
20150322	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RIVIERA RESORT & SPA	275.89	Hotel accommodations for the California CUE Conference in Palm Springs, CA.
20150322	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RIVIERA RESORT & SPA	334.17	Hotel accommodations for the California CUE Conference in Palm Springs, CA. Additional personal charge which was deducted below.
20150322	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RIVIERA RESORT & SPA	275.89	Hotel accommodations for the California CUE Conference in Palm Springs, CA.
20150322	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RIVIERA RESORT & SPA	275.89	Hotel accommodations for the California CUE Conference in Palm Springs, CA.
20150322	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RIVIERA RESORT & SPA	275.89	Hotel accommodations for the California CUE Conference in Palm Springs, CA.
20150322	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RIVIERA RESORT & SPA	275.89	Hotel accommodations for the California CUE Conference in Palm Springs, CA.
20150322	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RIVIERA RESORT & SPA	275.89	Hotel accommodations for the California CUE Conference in Palm Springs, CA.
20150323	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RIVIERA RESORT & SPA	(58.28)	Additional personal charge to room that was taken off bill.
20150323	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	RIVIERA RESORT & SPA	275.89	Hotel accommodations for the California CUE Conference in Palm Springs, CA.
20150326	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	BEST BUY MHT 00011452	41.02	Memory card and digital camcorder battery charger.
				<u>2,409.36</u>	
20150304	REES,TAMMY	PEPPER DRIVE	MARIE CALLENDERS	399.50	Fundraising pie certificates
20150313	REES,TAMMY	PEPPER DRIVE	EVENTBRITE.COM/CHARGE	(41.67)	One of the speakers was canceled so I requested a refund.
20150317	REES,TAMMY	PEPPER DRIVE	BRAINPOP	(205.00)	Refunded subscription from previous month.
20150322	REES,TAMMY	PEPPER DRIVE	AMAZON MKTPLACE PMTS	163.99	Black toner cartridges for the office
20150322	REES,TAMMY	PEPPER DRIVE	AMAZON MKTPLACE PMTS	19.98	Cones for recess equipment
				<u>336.80</u>	
20150306	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	15.65	Wipes for C. Chadwick class
20150308	RIFFEL,MEREDITH	PUPIL SERVICES	ALBERTSONS #6727	36.00	Bus pass for homeless student
20150325	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	21.16	Materials for R. Pabis
20150325	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	8.58	Supplies for R. Pabis
				<u>81.39</u>	
20150302	ROSA,JIM	RIO SECO	ORIENTAL TRADING CO	202.93	Attendance incentives
20150305	ROSA,JIM	RIO SECO	AMAZON MKTPLACE PMTS	165.00	Attendance incentives
20150308	ROSA,JIM	RIO SECO	APL*APPLEONLINESTOREUS	52.92	Technology equipment
20150309	ROSA,JIM	RIO SECO	LAKESHORE LEARNING MAT	37.39	Supplies for Special Ed. Class
20150311	ROSA,JIM	RIO SECO	AMAZON.COM	28.80	Supplies for Special Ed. Class
20150312	ROSA,JIM	RIO SECO	EASYKEYSCOM INC	88.50	PE Combination Locks
20150315	ROSA,JIM	RIO SECO	DMI* DELL BUS ONLINE	253.74	Replacement ink cartridge
20150317	ROSA,JIM	RIO SECO	AMAZON.COM	5.69	PE Equipment
20150318	ROSA,JIM	RIO SECO	AMAZON.COM	5.69	PE Equipment
20150319	ROSA,JIM	RIO SECO	PROJECTOR LAMPS LLC	126.55	Replacement Projector Lamp (for Room 1)
				<u>967.21</u>	
20150303	SCHWELLER,JOHN	PUPIL SERVICES	OFFICE DEPOT #908	40.02	Printer cartridge
20150317	SCHWELLER,JOHN	PUPIL SERVICES	APL* ITUNES.COM/BILL	15.99	App for M. Rashap
20150322	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	68.99	Books for D. Cartier
20150323	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON.COM	77.31	Books for D. Cartier
20150324	SCHWELLER,JOHN	PUPIL SERVICES	866-321-8851	9.99	Book for R. Pabis
20150329	SCHWELLER,JOHN	PUPIL SERVICES	DELL SALES & SERVICE	226.77	Printer cartridges for H. Michel
				<u>439.07</u>	
20150306	SIMPSON,DEBRA	RIO SECO	RAKUTEN.COM*BUY.COM	224.10	Math Supplies for Sixth Grade
20150308	SIMPSON,DEBRA	RIO SECO	UPSTART/EDUPRESS	805.25	CCSS Literature
				<u>1,029.35</u>	
20150312	SOUTHCOTT,STEPHANIE	HILL CREEK	VISTAPR*VISTAPRINT.COM	24.18	Volunteer Luncheon invitations
20150317	SOUTHCOTT,STEPHANIE	HILL CREEK	PARTYPAIL INC	18.23	Volunteer Luncheon supplies
20150318	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	152.96	2 way radios
20150318	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	11.59	Electronics protection plan - 2 way radios
20150319	SOUTHCOTT,STEPHANIE	HILL CREEK	SHELF TAG SUPPLY	59.30	Mailbox labels
				<u>266.26</u>	
				<u>18,354.40</u>	

Consent Item D.2.6.
Prepared by Karl Christensen
May 5, 2015

Adoption of Resolution No. 1415-25 Requesting
Temporary Transfer of Funds

BACKGROUND:

Resolution No. 1415-25 provides for the temporary transfer of funds by the County Treasurer to the District's account as a tax anticipation loan if and when such a transfer is needed to meet district financial obligations.

The District receives a considerable amount of State apportionment which is scheduled for distribution at the end of each month. There have been times the apportionment has not been received by the last day. If this happens during a period when cash on hand is insufficient to meet a payroll, it could present a problem. Approval of this resolution will provide the flexibility to avoid cash flow problems. This is an annual concern and occurrence.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1415-25 requesting temporary transfer of funds for the 2015-16 school year.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

If directed by the Board of Supervisors, funds will be transferred to the District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the District not to exceed the maximum amount specified in the following resolution.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

RESOLUTION NO. 1415-25

RESOLUTION OF GOVERNING BOARD OF
SANTEE SCHOOL DISTRICT REQUESTING
TEMPORARY TRANSFER OF FUNDS

On motion of member _____, seconded by member _____
the following resolution is adopted:

WHEREAS, the California Constitution, Article XVI, Section 6 and Education Code section 42620 or 85220 provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds, meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 2, 2015, the Board of Education will adopt a final budget.

For this District for the fiscal year 2015-16 pursuant to the provisions of the Education Code sections 42127 or 70901, and taxes accruing to the district for said fiscal year are estimated to be \$11,882,662; and

WHEREAS, taxes accrued to the District during the 2014-15 fiscal year were \$11,882,662; and

WHEREAS, it is necessary to provide funds for meeting obligations incurred for maintenance purposes by this District; AND NOW THEREFORE

IT IS RESOLVED AND ORDERED pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code section 42620 or 85220 as follows:

1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this District during the 2015-16 fiscal year to meet obligations incurred for maintenance purposes in the amount of:
 - a) \$2,020,053 for the period from July 1 until August 31 not to exceed 17% of the authorized limit.

b) \$10,100,262 after August 31 but not to exceed a total of 85% of taxes accruing to the District. This amount represents the total available temporary transfer approved by the governing board for the 2015-16 fiscal year inclusive of the 17% shown in (a) above.

2. If directed by the Board of Supervisors, funds will be transferred to this District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.
3. The Clerk/Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller, and the County Treasurer-Tax Collector.

PASSED AND ADOPTED by the Board of Education of the Santee School District, County of San Diego, State of California, this 5th day of May, 2015 by the following votes:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Elana Levens-Craig, Clerk of the Board of Education of the Santee School District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Clerk of the Board of Education

Date

Consent Item D.2.7. Approval of Interdistrict Attendance Agreements
 Prepared by Karl Christensen
 May 5, 2015

BACKGROUND:

Each year agreements are completed between San Diego County school districts to permit regular and special education children to make application to attend school in a district other than the district of residence. While we do enter into these agreements on a routine basis, any student requesting an interdistrict transfer must complete an individual request, which is reviewed on a case-by-case basis. Each school capacity is established separately and when the capacity is reached, the school is closed to new interdistrict transfer requests. Currently, Interdistrict Attendance Agreements are in place for the districts listed below for the term noted:

Alpine Union	7/1/11 – 6/30/16 (5yrs)	Magnolia School District	7/1/11 – 6/30/16 (5yrs)
Cajon Valley Union	7/1/11 – 6/30/16 (5yrs)	Mountain Empire Unified	7/1/11 – 6/30/16 (5yrs)
Carlsbad Unified	7/1/13 – 6/30/18 (5yrs)	Murrieta Valley Unified	7/1/11 – 6/30/16 (5yrs)
Coronado Unified	7/1/11 – 6/30/16 (5yrs)	Oceanside Unified	7/1/11 – 6/30/16 (5yrs)
Dehesa	7/1/11 – 6/30/16 (5yrs)	San Diego Unified	7/1/11 – 6/30/16 (5yrs)
Escondido Union	7/1/11 – 6/30/16 (5yrs)	San Ysidro	7/1/11 – 6/30/16 (5yrs)
Fallbrook Union	7/1/11 – 6/30/16 (5yrs)	Savanna School District	7/1/11 – 6/30/16 (5yrs)
Jamul-Dulzura Union	7/1/11 – 6/30/16 (5yrs)	Solana Beach	7/1/11 – 6/30/16 (5yrs)
Julian Union	7/1/11 – 6/30/16 (5yrs)	South Bay Union	7/1/11 – 6/30/16 (5yrs)
Lakeside Union	7/1/11 – 6/30/16 (5yrs)	Sweetwater Union	7/1/11 – 6/30/16 (5yrs)
La Mesa-Spring Valley	7/1/11 – 6/30/16 (5yrs)	Temecula Valley Unified	7/1/11 – 6/30/16 (5yrs)
Lemon Grove	7/1/11 – 6/30/16 (5yrs)	Vista Unified	7/1/11 – 6/30/16 (5yrs)
		Warner Unified	7/1/14 – 6/30/19 (5 yrs)

Administration recommends that the Interdistrict Attendance Agreements for the Districts listed below be approved for the term noted:

Chula Vista City	7/1/15 – 6/30/16 (1 year)	Poway Unified	7/1/14 – 6/30/16 (1 year)
Del Mar	7/1/14 – 6/30/16 (1 year)	Ramona Unified	7/1/14 – 6/30/16 (1 year)
		South Bay Union	7/1/15 – 6/30/20 (5 yrs)

RECOMMENDATION:

It is recommended that the Board of Education approve the Interdistrict Attendance Agreements listed above.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

BACKGROUND:

In order to maintain a current register of persons authorized to act on behalf of the District pursuant to various sections of the Education Code, it is necessary that the Board of Education pass a series of resolutions prior to the beginning of each fiscal year.

RECOMMENDATION:

Administration recommends adoption of the attached resolutions:

- Resolution No. 1415-26 - Resolution Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education.
- Resolution No. 1415-27 - Resolution Designating Authorized Agent to Sign Payroll Payment Order.
- Resolution No. 1415-28 - Resolution to Release Credential Held Warrants to Employees
- Resolution No. 1415-29 - Designating Authorized Agent to Sign School Orders (Commercial Warrants).
- Resolution No. 1415-30 - Resolution Authorizing the Replacement of Warrants

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There is no fiscal impact in adopting these resolutions. The purpose of adopting these resolutions is to maintain a current register of persons authorized to act on behalf of the District.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

RESOLUTION # 1415-26
**RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
 AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

Santee School District, San Diego County ON MOTION

OF member _____, seconded by member _____

effective July 1, 2015 through June 30, 2016.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is Tory Long.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:
Karl Christensen, Tory Long, karen Lippert, Dianne Brown, Joy Burchard, Lorie Schmitz, Nancy Stasch

- | | | | | | |
|----|-----------|--------------------------|-------------------------------------|--------------------------|---|
| | | mail | hold | consortium | |
| 3. | Check one | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Monthly payroll warrants each and every month. |
| | Check one | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Daily/Hourly payroll warrants each and every month. |

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 5, 2015 by the following vote:
 (date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
 COUNTY OF SAN DIEGO) SS

I, Elana Levens-Craig, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

 Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
 (Rubber Stamp)

RESOLUTION # 1415-27
PAYMENT ORDER RESOLUTION

Santee _____ School District, San Diego County ON MOTION

OF member _____, seconded by member _____
effective July 1, 2015 through June 30, 2016.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Dr. Cathy Pierce _____ or Karl Christensen, or Tim Larson _____.

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

N/A _____, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on _____ by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Elana Levens-Craig, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp) Gov Code Sec. 5501

RESOLUTION # 1415-28
**RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS
DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES**

Santee School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2015 through June 30, 2016.

IT IS RESOLVED AND ORDERED that, The County Office of Education Credentials Department is authorized to release credentials held warrants to employees who have provided the required credential paper work.

PASSED AND ADOPTED by said Governing Board on May 5, 2015 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Elana Levens-Craig, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

RESOLUTION # 1415-29
RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)

Santee School District, San Diego County ON MOTION

OF member _____, seconded by member _____
effective July 1, 2015 through June 30, 2016.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Dr. Cathy Pierce, Karl Christensen, Tim Larson be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 5, 2015 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Elana Levens-Craig, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

**SANTEE SCHOOL DISTRICT
RESOLUTION NO. 1415-30 AUTHORIZING THE REPLACEMENT OF WARRANTS**

On a motion of Member _____, seconded by Member _____, the resolution is adopted:

WHEREAS, during the course of business, Santee School District issues payroll and commercial warrants for the payments of goods and services received by the District; and

WHEREAS, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion; and

WHEREAS, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code section 29802.

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Santee School District of San Diego County, California, that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant.

	Manual Signature	Facsimile Signature
Superintendent	_____ Dr. Cathy Pierce	_____
Assistant Superintendent Business Services	_____ Karl Christensen	_____
Assistant Superintendent Human Resources	_____ Tim Larson	_____
Director Education Services	_____ Dr. Stephanie Pierce	_____
Business Services Coordinator	_____ Tory Long	_____

PASSED AND ADOPTED by said Board of Education on May 5, 2015.

AYES: ____ **NOES:** ____ **ABSENT:** ____ **ABSTAIN:** ____

I, Elana Levens-Craig, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board of Education at a regularly called and conducted meeting held on said date.

Clerk of the Board of Education

Consent Item D.2.9.
Prepared by Karl Christensen
May 5, 2015

Acceptance of Pepper Drive School Joint Use Grass
Field Construction Project and Approval/Ratification
to File Notice of Completion

BACKGROUND:

The Joint Use Grass Field Landscape and Irrigation Project at Pepper Drive School was awarded on March 17, 2015, to Blue Pacific Engineering & Construction. Work commenced over Spring break and all installation and construction was completed on Wednesday, April 22, 2015. This action allows the 30-day process for stop notices of suppliers to begin. A five percent (5%) retention will be held for the completion of the 90-day maintenance and establishment period. Notice of Completion documents are to be filed with the County Recorder for the Joint Use Grass Field Landscape and Irrigation Project at Pepper Drive School.

RECOMMENDATION:

It is recommended that the Board of Education authorize/ratify the filing of Notice of Completion documents for the Joint Use Grass Field Landscape and Irrigation Project at Pepper Drive School.

This item supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is:
\$207,963.78, paid from the County Neighborhood Reinvestment Program Grant of \$200,000 and Santee School District's Capital Improvement Program funds.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

BACKGROUND:

Over the past several months, San Diego County school district Chief Business Officers (County CBOs) have been meeting and conferring to discuss various options for dealing with the approximately 43% rise in electricity costs experienced this year. Although SDG&E communicated that increases would be experienced this year, their estimation of the percentage increase was substantially lower than the actual. Consequently, districts were unprepared to deal with this unexpected rise in operational expenditures.

Over the course of several meetings, the following message points were developed for communicating the problem to the media and to decision-makers who can potentially help to alleviate the burden of this excessive, on-going cost increase for school districts:

1. San Diego County school districts are experiencing, on average, a 43% increase in electricity costs this year with approximately 33% attributable to rate increases;
2. The estimated annual increase for all San Diego County districts is \$30 million;
3. School districts have few options for increasing revenue in response to increased operational costs;
4. Consequently, this electricity cost increase is taking approximately 18% of the 2014-15 increase to the LCFF Base Grant;
5. This trend is unsustainable and will impede the ability of school districts to achieve the main objective of the LCFF and LCAP: to increase or improve services for all students.

After much deliberation, research, and investigation, the County CBOs have determined to pursue one or more of the following objectives:

- Recoup funds lost to cost increases currently being experienced through reducing future cost increases
- Obtain a permanent protective cap to prevent future rate shock
- Remove school districts from Commercial tariff and attach to new or existing tariff with more favorable rates

Various strategies for legislative, regulatory, and utility company fixes have been explored. Ultimately, the County CBOs believe the most cost effective primary strategy is to form a coalition of school districts to file as formal interveners in the current General Rate Case currently filed with the California Public Utilities Commission (CPUC).

Every several years, public utility companies file what is called a General Rate Case (GRC) and filings are divided into two phases. Phase 1 allows the utility company to

present their projections of costs for justification. Phase 2 is concerned with determining how these costs and allowed public utility company profit margins are distributed among the various classes of ratepayers. SDG&E already filed its Phase 1 rate case and the amount of cost increases to be recovered has been determined as follows:

- 2016: \$133 million (7.5%)
- 2017: \$96 million (5.0%)
- 2018: \$96 million (4.8%)

On April 13, 2015, SDG&E filed Phase 2 which contains its proposal for rate structure changes and increases. As a formal intervener, school districts will be able to present their case for the rate shock currently being experienced and to attempt to minimize increases in subsequent years.

To file as formal interveners requires coordination of three primary functions listed below. The research team for the County CBOs investigated several entities to provide expertise in these functional areas and decided upon the following mix:

- **Strategist/Facilitator:** Outside contracted assistance is cost prohibitive. Internal resources will be used for setting and executing strategy and County Lobbyist (Capitol Advisors) will be used for facilitating meetings and important contacts.
- **Legal Representation:** Best, Best & Krieger – This firm has handled the 5 previous case filings for school districts and other public agencies before the Public Utilities Commission (Josh Nelson and Jason Ackerman)
- **Economic/Rate Expert Consultant:** Dr. Lon House. Qualifications are as follows:
 - B.A., two Masters, & Ph.D. in Engineering & Economics from UC Davis
 - Certified Energy Manager & Certified Sustainable Development Professional
 - Founder & Co-Director of Hydropower for UC Davis Energy Institute
 - Worked at the California Energy Commission – 5 years
 - Chief Utility Planner for the California Public Utilities Commission – 5 years

The estimated costs for the entire coalition to intervene in the rate case is \$160,000. County CBOs have agreed to a 4 tier structure to allocate the costs among participating school districts. Of course, costs for each district will escalate as the number of participating districts declines. For this reason, and to send a message of solidarity and strength, County CBOs believe it is imperative for every school district to participate. Therefore, rather than dividing the costs equally among all districts, a 4 tier structure was developed to lower the overall cost for small districts (2,500 ADA or less) and make the distribution fairer given the size and relative potential cost saving benefit each district would experience with a favorable GRC outcome.

The estimated cost per district to join the coalition for various scenarios of County participation (assuming uniform distribution among the 4 tiers) is as follows:

Low ADA	High ADA	100% Participation	75% Participation	50% Participation	25% Participation
0	2,500	\$1,539	\$1,952	\$2,712	\$4,324
2500.01	10,000	\$3,846	\$4,878	\$6,780	\$10,811
10,000.01	40,000	\$4,616	\$5,854	\$8,136	\$12,973
40,000.01	999,999	\$21,539	\$27,317	\$37,966	\$60,541

In order to minimize impact to school district budgets, the payment schedule has been established to split payments between budget years as follows:

- 20% to be paid on or about May 31, 2015
- 40% to be paid on or about November 31, 2015
- 40% to be paid on or about May 31, 2016

Generally, entities must file as interveners within 30 days of the date the GRC filing was done. This would mean that school districts will need to file by May 13, 2015. The research team is in the process of investigating the best method for forming the coalition.

Given the quick turnaround time needed for forming the coalition, determining participants, and filing as interveners, Administration is seeking Board authorization to join the coalition and execute necessary documents and actions to join the coalition as soon as the methodology is solidified.

RECOMMENDATION:

It is recommended that the Board of Education authorize the Superintendent to execute necessary documents and actions to join the Coalition of San Diego County School Districts for Electricity Cost Reduction.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$3,846 to \$10,811, depending upon County participation rates.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.10.

BACKGROUND:

In order to maximize the amount of cash the District receives for the Renzulli Property, M. Grant Real Estate Inc. (Developer) has agreed to provide an advance deposit of Developer Fees in the amount of \$300,000 for eventual residential development on the property. At the current Level 1 rate of \$2.08 per square foot, it is estimated that Developer Fees for the planned project on Renzulli would total approximately \$350,000.

The Agreement for consideration by the Board includes the following provisions related to advancing developer fees:

- Payment of \$300,000 to the District by September 30, 2015 (“Advance Deposit”)
 - If payment is not received by this date, the Agreement would automatically terminate
- Advance Deposit is non-refundable
- Provision allowing transfer or assignment of Advance Deposit, adjusted for use, to another developer with written notice to District
- The Advance Deposit is credited towards permits for any residential or commercial development undertaken by the Developer or assignees as follows:
 - Rates are “frozen” for a period of two (2) years from the execution date of the Agreement at the following rates per square foot rate
 - \$2.08 for Residential
 - \$0.33 for Commercial
 - For permits presented to the District after two (2) years of execution date of Agreement, \$300,000 minus the dollar value of credits used at the “frozen” rates
 - The Dollar Value Credit would be applied to the Developer Fees calculated using the rates in effect at the time of application to the District until fully depleted

RECOMMENDATION:

It is recommended that the Board of Education approve the Agreement with M. Grant Real Estate Inc. for Advance Deposit of Developer Fees for Residential Development.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$300,000.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.11.

**AGREEMENT BETWEEN SANTEE SCHOOL DISTRICT
AND M GRANT REAL ESTATE, INC.
TO PREPAY STATUTORY SCHOOL FEES
FOR FUTURE DEVELOPMENT PROJECTS**

This Agreement Between Santee School District and M Grant Real Estate, Inc. to Prepay Statutory School Fees for Future Development Projects (“Agreement”), is entered into this 5th day of May, 2015, between Santee School District (“District”), a California public school district, and M Grant Real Estate, Inc. (“Developer”) (each a “Party,” and, collectively, “Parties”).

RECITALS

A. Developer intends to develop certain real property identified as Assessor Parcel Nos. 383-112-05 and 383-112-28, which are described in Exhibit “A” (“Property”), with single-family detached dwelling units as part of a proposed residential development project (“Project”). The District and Developer have estimated the school fees which would be paid for development of the Project based upon an assumption of 83-single family detached residential dwelling units at 2,000 square feet per dwelling unit for a total square footage of 166,000. Based upon the District’s current residential school fee amount of \$2.08 per square foot, the total school fee amount for the Project would be \$345,280.

B. Developer is willing to pay the District a portion of the estimated school fee obligation of the Project prior to obtaining building permits in consideration for the District agreeing to “freeze” the District’s school fee amounts per square foot for a period of time.

C. In addition to the Project, Developer is also planning various other residential and commercial projects within District boundaries for which school fees would be payable to the District (“Other Projects”).

NOW THEREFORE, in consideration of the foregoing facts, and the rights and obligations hereinafter set forth, the Parties agree as follows:

1. ***Incorporation of Recitals.*** All of the foregoing Recitals are correct and incorporated into this Agreement.

2. ***Prepayment.*** Developer will prepay a portion of the estimated residential school fee obligation the District would be authorized to collect in connection with the Project, pursuant to Education Code Section 17620 et seq. and Government Code Section 65995, 65995.5, 65995.6, and 65995.7, in the amount of \$300,000 (“Prepayment Amount”). Developer understands that the District will be utilizing the Prepayment Amount for school facilities for the District and, once paid to the District, the Prepayment Amount shall be non-refundable to the Developer. Developer will be entitled to receive a credit for the Prepayment Amount as set forth herein. Developer shall pay Prepayment Amount to District on or before September 30, 2015 (“Prepayment Date”).

3. **Credit for Prepayment.** Upon payment by Developer of the Prepayment Amount, the District shall issue Developer a credit (“Prepayment Credit”) against the payment of future school fees (“Square Footage Credit”). The Square Footage Credit may be applied to future school fee obligations for either residential projects or commercial projects. Use of the Square Footage Credit shall be at the rate of \$2.08 per square foot for residential projects and \$0.33 per square foot for commercial projects (“Prepayment Rates”) until depleted. The Prepayment Rates shall remain in effect for a period of two (2) years following execution of this Agreement. Thereafter, the school fees applicable to the Project and Other Projects shall be calculated based upon the then-current school fee amounts in effect for the District. Any remaining Prepayment Credit shall thereafter apply only as a dollar for dollar credit against the then-current school fee obligations for the Project and Other Projects without regard to the Prepayment Rates or the Square Footage Credit amount.

4. **Use of Prepayment Credit.** Developer may use the Prepayment Credit for payment of the school fees levied upon the Project or Other Projects the Developer may undertake in the future. In the event the Project and/or Other Projects result in school fees in excess of the Prepayment Amount, Developer shall pay the additional school fees to the District at the time, and at the rate(s) then in effect, when Developer requests its certificates of compliance. In the event the Prepayment Credit has not been depleted, it may be assigned by Developer to another developer to be utilized as set forth in paragraphs 3 and 4 herein.

5. **School Facility Funding Modifications.** In the event the existing statutory structure for funding school facilities, as set forth in Education Code Section 17620 and Government Code Section 65995 *et seq.* is subsequently modified, following the execution of this Agreement, Developer shall be required to pay whatever fee may then be required or imposed on new residential development to fund impacts on school facilities created by such development, with a credit for the Prepayment Credit paid pursuant to this Agreement.

6. **Amendments Must Be In Writing.** This Agreement may not be amended, except by a writing signed by both the District and Developer.

7. **Due Authority of Signatories.** Each individual signing this Agreement warrants and represents that he or she has been authorized by appropriate action of the “Party,” which he or she represents, to enter into this Agreement on behalf of such Party.

8. **Termination.** In the event the Prepayment Amount is not paid to the District by the Prepayment Date, this Agreement shall automatically terminate.

9. **Notices.** All notices, demands, and communications between the Parties shall be given by personal delivery, registered or certified mail, postage prepaid, return receipt requested, Federal Express, or other reliable private express delivery, or by facsimile transmission or electronic mail transmission (provided that for facsimile and electronic mail transmissions an original is sent on the same day via U.S. mail). Such notices, demands, or communications shall be deemed received upon delivery, if personally served or sent by facsimile or electronic mail, or after three (3) business days if given by other approved means as specified above. Notices, demands, and communications shall be sent:

To District: Santee School District
9625 Cuyamaca Street
Santee, CA 92071
Attention: Karl Christensen,
Assistant Superintendent

To Developer: M Grant Real Estate, Inc.
110 Town Center Pkwy
Santee, CA 92071
Attention: Michael Grant

10. **Captions.** The captions by which the sections and subsections of this Agreement are identified are for convenience only and shall have no effect on its interpretation.

11. **Counterparts.** This Agreement may be signed in one or more counterparts which, taken together, shall constitute one original document.

12. **Exhibits.** All Exhibits attached hereto are incorporated into this Agreement.

13. **Attorneys Fees.** As to any dispute between the Parties relating to the provisions of this Agreement, each Party shall bear all of its own costs, including attorney fees.

14. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the Parties hereto.

15. **Cooperation.** The District and Developer each agree to execute any other and further instruments and documents and to take such other actions as may be reasonably necessary or proper in order to accomplish the intent of this Agreement.

16. **California Law.** This Agreement is made and entered into in the State of California and shall in all respects be interpreted, enforced and governed under the laws of that State.

IN WITNESS WHEREOF, the District and Developer have executed this Agreement, on the day and year first written above.

SANTEE SCHOOL DISTRICT

By: _____
Karl Christensen, Assistant
Superintendent

M GRANT REAL ESTATE, INC.


By: 
Michael Grant, PRES.

EXHIBIT "A"

LEGAL DESCRIPTION

Parcel I

All of Lot 13 and the Southerly 174.50 feet (measured along the Westerly line) of Lot 4, Block "C" of Fanita Rancho, according to Revised Map of a part of said Rancho No. 688, filed in the Office of the County Recorder of San Diego County, October 22, 1891.

Parcel II

An easement and right of way for utilities including sewer, water, gas, and electric line purposes over, under, along and across the Easterly 10 feet of Lot 4 in Block "C" of Fanita Rancho, in County of San Diego, State of California, according to revised Map of a part of said Rancho No. 688, filed in the Office of the County Recorder of San Diego County, October 22, 1891.

The easement herein described is hereby declared to be appurtenant to and for the use and benefit of the present and future owners of all or any portion of Parcel I above described.

EXCEPTING THEREFROM that portion lying within Parcel I above described.

Consent Item D.2.12.
Prepared by Karl Christensen
May 5, 2015

Approval of Western Environmental & Safety
Technologies, Inc. for Asbestos Reporting
Update in Accordance With AHERA Regulations

BACKGROUND:

School districts are required to update information regarding asbestos building materials within all facilities and provide a report every three years in accordance with the Asbestos Hazardous Emergency Response Act (AHERA). The last report was done during the summer of 2012 and is therefore due for an update.

Since many schools have had asbestos materials removed and abated as part of the modernization construction, an update will be very beneficial and easy to do with the data accumulated over the past five years from the construction program of sampling testing and removal monitoring. Western Environmental & Safety Technologies, Inc. (WEST) has provided excellent services for the past few years to Santee School District in addition to doing AHERA reporting in the past. WEST has provided a proposal of \$2,225 for the update. The work is to be accomplished over the summer and to be available for public review and availability in the fall.

RECOMMENDATION:

It is recommended that the Board of Education approve Western Environmental & Safety Technologies, Inc. for reporting of asbestos building materials within the District's facilities in accordance with AHERA regulations.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is \$2,225 to be paid from the Restricted Routine Maintenance Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.12.

February 24, 2015

Christina Becker
Santee School District
9880 River Walk Drive
Santee, CA 92071-5209

Ref. 2015 – AHERA Three Year Asbestos Re-inspection Proposal

WEST completed your last three year re-inspection during the calendar year of 2012 and you are due to be inspected again during the 2015 calendar year. WEST is pleased to provide you with this cost proposal to complete your 2015 AHERA re-inspection for your school district.

AHERA Requirement History: At least once every three years after your management plan is in effect, the School District shall conduct a re-inspection of all friable and non-friable known or assumed ACBM in each school building that they lease, own, or use. An accredited Building Inspector shall conduct all such inspections. During the course of this required re-inspection, WEST'S accredited inspection shall complete the following:

- Visually re-inspect and reassess, under Section 763.88, the condition of all friable known or assumed ACBM.
- Visually inspect material that was previously considered non-friable ACBM and touch the material to determine whether it has become friable since the last inspection or re-inspection.
- Identify any homogeneous areas with material that has become friable since the last inspection or re-inspection.
- For each homogeneous area of newly friable material that is already assumed to be ACBM, bulk samples may be collected and submitted for analysis in accordance with Section 763.86 and 763.87.
- Assess, under Section 763.88, the condition of the newly friable material in areas where samples are collected, and newly friable materials in areas that are assumed to be ACBM.
- Reassess, under Section 763.88, the condition of friable known or assumed ACBM previously identified.
- Record the following and submit to the designated person a copy of such record for inclusion in the Management Plan:
 - A. The date of the re-inspection, the name and signature of the person conducting the re-inspection, state of accreditation, and, if applicable, his or her accreditation number, and any changes in the condition of known or assumed ACBM.
 - B. The exact locations where samples are collected during the re-inspection, a description of the manner used to determine sampling locations, the name and signature of each accredited inspector who collected the samples, state of accreditation, and, if applicable, his or her accreditation number.

Based on the above stated information, WEST is pleased to complete your school district's required 2015 AHERA three year re-inspection for a cost not to exceed \$2,225.00.

If you have any questions, or if I can supply you with any additional information in reference to the upcoming 2015 three year re-inspection or any other asbestos related issue, please do not hesitate to contact me at (619) 571-3987.

Respectfully Submitted,



David Christy
Certified Asbestos Consultant - CAC# 92-0703
☎ Tel: (858) 271-1842 (office)
☎ Tel: (619) 571-3987 (cell)
☎ FAX: (858) 271-1856
✉ Email: gowestdc@msn.com

7966 Arjons Drive ▪ Suite #110 ▪ San Diego ▪ California ▪ 92126
phone (858) 271-1842 fax (858) 271-1856
e-mail gowestdc@msn.com
Arizona ▪ California

Consent Item D.3.1.

Approval of Extended Field Trip for Chet F. Harritt 7-8 Grade Students to the Living Coast Discovery Center in Chula Vista

Prepared by Dr. Stephanie Pierce
April 21, 2015

BACKGROUND:

Mr. Jeff Lamb, junior high teacher at Chet F. Harritt School, requests Board approval to take approximately 13 seventh- and eighth-grade students on an extended field trip to the Living Coast Discovery Center in Chula Vista, California, on May 9, 2015. The trip will begin at 8:30 a.m. at Chet F. Harritt School. Students will have the opportunity to compete against students from around the County in the Sea Perch Underwater Robotics competition. Students will travel by district bus, returning to school at approximately 3:00 p.m.

The extended travel request form is attached for review.

RECOMMENDATION:

Administration recommends approval of the extended field trips to the Living Coast Discovery Center in Chula Vista, California.

This recommendation supports the following District goal:

- Provide social, emotional and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

There is no cost to the District. All expenses will be paid with Exploring STEM Careers Initiative (ESCI) grant funds.

STUDENT ACHIEVEMENT IMPACT:

The trip to the Living Coast Discovery Center will give students a way to participate in their school community and learn the leadership skills necessary to support academic and social emotional development.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

SANTEE SCHOOL DISTRICT

EXTENDED FIELD TRIP REQUEST FORM

SCHOOL SITE(S): CCH DATE: 4-28-15

TEACHER(S): LAMB GRADE(S): M.S.

The sponsor of the organization desiring to take an extended trip will insure that the following requirements/stipulations are met and are presented to the principal in a timely manner:

DESTINATION OF TRIP: LIVING COAST DISCOVERY CENTER / CHINA VISTA

Itinerary: COMPETITION - SEA PARCH UNDERWATER ROBOTICS.

Educational Objectives of the Trip: COMPETE WITH STUDENT BUILT PROJECTS WITH STUDENTS FROM AROUND THE COUNTY.

Specific Dates: MAY 9, 15 Mode of Travel: BUS

Number of Student Participants: 13 Cost Per Student: NONE

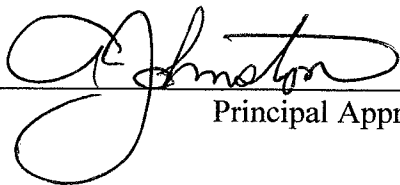
Insurance Coverage: _____

Supervision: _____

Number of Substitute Days Required: NONE

Money will be Raised or Provided to Cover Costs by: ESCI

Provision for Financial Hardship Cases: _____


Principal Approval

4-28-2015
Date

Assistant Superintendent, Educational Services

Board Approval Date

Consent Item D.4.2.

Approval of Agreement with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2015-16 School Year

Prepared by Tim Larson
May 5, 2015

BACKGROUND

On August 7, 2012, the Board of Education approved to use Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2012-13 school year to address the increasing number of student incidents involving illegal drugs, alcohol, and tobacco and drug paraphernalia. The primary purpose of this program is to provide another tool to monitor 6th – 8th grade students and minimize the potential of contraband being brought onto school sites.

K.I.D.S. has worked with administrators during random visits since 2012 providing 3-4 visits per site each year. A team typically visits 2-3 schools in one day. Inspections are performed on an unannounced basis to protect the integrity of the program. K.I.D.S. excludes the use of their canines to "sniff" individuals under any circumstance(s). Consultants working for K.I.D.S. have extensive backgrounds enabling them to provide education on topics such as drug awareness, substance abuse, gangs and prevention. This complements the overall objective of assuring a safe and healthy learning environment both on and off school grounds.

RECOMMENDATION

It is recommended that the Board of Education approve the agreement to continue using K.I.D.S. for canine drug detection services for the 2015-16 school year.

FISCAL IMPACT

The agreement with Kontraband Interdiction and Detection Services, Inc. is for (14) full-day visits at \$520 each visit for a total of \$7,280 and will be paid from the General Fund. A 2% discount will apply if payment is prepaid by July 11, 2015.

STUDENT ACHIEVEMENT

Providing students with a safe and healthy campus enhances student learning.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.



CONTRABAND INTERDICTION & DETECTION SERVICES, INC.

California Corporate Headquarters:

1550 Mchenry Avenue ~ Modesto, California 95350

Kontraband Interdiction & Detection Services, Inc.

(CONTRACTOR)

&

SANTEE SCHOOL DISTRICT

(DISTRICT)

2%EARLY PAYMENT AGREEMENT- PAID IN FULL BY JULY 11, 2015/ 5:00 PM-PST

This shall serve as an agreement by and between the (CONTRACTOR) and the (DISTRICT) for substance awareness, consulting and detection services for the period of 08/01/2015 thru 06/30/2016. It is understood that the (DISTRICT) has established a written and communicated policy clearly defining all weapons and drugs of abuse, (in the broadest terms), i.e.; illicit drugs, alcoholic beverages, firearms, pyrotechnics, weapons and tobacco as prohibited contraband. This policy has been dispersed throughout the (DISTRICT)'s locations where (CONTRACTOR)'s service will be utilized. Violations are considered detrimental to the welfare of all students, employees, visitors and contrary to the (DISTRICT)'s desire to maintain a safe and healthy learning environment.

(CONTRACTOR) will provide contraband detection canines, inspections and consulting services using non-aggressive detection canines certified as a reliable team to detect (Illicit drugs – Alcoholic beverages – Pyrotechnics) and qualified professionally trained personnel. Such services may be conducted on an unannounced basis under the auspices and direction of the (DISTRICT) administration with (CONTRACTOR) acting on behalf of the (DISTRICT) while conducting such services. Common areas, lockers, automobiles, vacant classrooms and grounds shall be subject to inspections at the (DISTRICT)'s sole discretion. Contraband seized on the (DISTRICT)'s property is the responsibility of the (DISTRICT). Suspected illicit drugs of abuse may be field tested to provide the (DISTRICT) with a preliminary or presumptive identification of the suspected drug. (DISTRICT) and their personnel understand such test are not conclusive and should be further tested by a qualified agency in the event the (DISTRICT) decides to declare and/or act on such suspected evidence. (CONTRACTOR)'s policy and procedures prohibits the use of detection canines to "sniff" individuals under any and all circumstances. (DISTRICT) agrees only the certified handler can determine an alert/indication by the canine. (CONTRACTOR)'s policy precludes discriminating against a single item.

(CONTRACTOR) agrees to provide (14) FULL day visits during the term of the above referenced contract period. Additional visits may be scheduled upon mutual agreement between (CONTRACTOR) and the (DISTRICT). A FULL DAY visit shall be defined as the normal hours of operation of DISTRICT schools. The fee for a FULL day visit will be (\$520.00) per team. Multiple teams will be charged on a per team basis. (CONTRACTOR) will invoice for services on a monthly basis whereas the (DISTRICT) agrees to pay in full for services within (30) calendar days of receipt of such invoice. In the event an invoice remains unpaid for more than (30) calendar days, (DISTRICT) agrees to pay a late fee not to exceed (10%) of the amount due per month. The unpaid invoice(s) and late fees will accumulate per month until the balance and late fees are paid in full. (CONTRACTOR) will coordinate schedules with the designated (DISTRICT) administrator concerning inappropriate days. (DISTRICT) agrees to provide a calendar of inappropriate days not to visit the month prior to service. (DISTRICT) agrees that all other days on which students are in attendance are acceptable and visits "NOT" previously scheduled as inappropriate will be charged at the above rate unless (CONTRACTOR) visits a neighboring client on that day. CONTRACTOR and DISTRICT agree to make reasonable efforts to replace a declined visit at a DISTRICT school not previously scheduled as inappropriate with another DISTRICT school on that same day.

Insurance: CONTRACTOR shall maintain in full force and effect during the entire term of this Agreement liability insurance with a minimum coverage limit of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. CONTRACTOR shall name DISTRICT as an additional insured on their policy and provide a copy of said policy to the DISTRICT upon request. CONTRACTOR shall also maintain in full force and effect



CONTRABAND INTERDICTION & DETECTION SERVICES, INC.

California Corporate Headquarters:
1550 Mchenry Avenue ~ Modesto, California 95350

during the entire term of this Agreement workers compensation insurance for all of its employees with the minimum coverage limits required by law.

Indemnification: CONTRACTOR agrees to indemnify and hold harmless DISTRICT from any and all claims, damages, liabilities, or costs, including reasonable attorney's fees and defense costs, directly relating to the acts, errors, or omissions of officers, employees, or agents of the CONTRACTOR.

Independent Contractor: CONTRACTOR shall be and remain an Independent Contractor with respect to all services performed under the contract. CONTRACTOR accepts full and exclusive liability for the payment of any and all contributions of taxes for social security, workers compensation insurance, Medicare, unemployment insurance, or retirement benefits, pensions or annuities, now or hereafter imposed under the State and Federal law, salaries or other remuneration paid to persons hired, including deposits of income tax withholding amount due, and it agrees to indemnify and hold harmless DISTRICT from any claims for contributions, taxes or liabilities thereof.

All persons performing work hereunder shall, at all times, be recognized as CONTRACTOR's employees and work under CONTRACTOR's control and supervision. CONTRACTOR's employees shall not be deemed employees of DISTRICT for any purpose, and shall not acquire any rights or benefits provided for employees of DISTRICT.

Termination: Either party may terminate this AGREEMENT for any reason by providing the other party with thirty (30) calendar day's advance written notice. In the event of termination, CONTRACTOR shall be paid for any services rendered up to the effective date of termination at the rate per FULL DAY visit per team specified above.

*Contract is only valid if signed by CEO or GM & only for (30) days from the date of CEO' or GM signature. (CONTRACTOR) is registered by the D.E.A. and the appropriate California regulatory agencies during the full term of this agreement.

Kontraband Interdiction & Detection Services, Inc. (K.I.D.S)

FOR THE DISTRICT: Date: ____ / ____ / ____

X _____
Authorized Only If Signed By: Date
Steven K. Essler, President & CEO or
Sue Coelho, General Manager

X _____
SIGNATURE TITLE

PRINT NAME

"Distinguished by Our Professional Standards, Nationwide!"

A PRODUCT OF K.I.D.S., INC. / ALL RIGHTS RESERVED

PLEASE RETURN THE 'COPY' OF THE EXECUTED AGREEMENT, VIA MAIL. RETAIN THIS ONE FOR YOUR FILES

Consent Item D.4.3. Adoption of Resolution No. 1415-24 Endorsing World No Tobacco Day, May 31, 2015

Prepared by Tim Larson
May 5, 2015

BACKGROUND:

A major education goal of the Santee School District is to provide students with the knowledge, skills, and attitudes needed for a drug free life. To support this, the Santee Collaborative, Santee Solutions Coalition, and Communities Against Substance Abuse are requesting the Santee Board of Education adopt a resolution that supports World No Tobacco Day. This resolution is part of our commitment to help educate our students about the effects of Tobacco as part of the Tobacco Use Prevention and Education Grant.

RECOMMENDATION:

It is recommended that the Board of Education approve the resolution to promote World No Tobacco Day and for a safer and healthier Santee Community.

FISCAL IMPACT:

There is no fiscal impact as a result of this item.

STUDENT ACHIEVEMENT:

This resolution promotes the belief that a drug-free life is a necessary component for a safe and healthy community and contributes to academic achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

**Santee School District
World No Tobacco Day
Resolution No. 1415-24
May 31, 2015**

WHEREAS, May 31st of every year was set aside in 1987 by Member States of the World Health Organization to be observed as "World No Tobacco Day"; and

WHEREAS, the purpose for the observance of the day is to create awareness and draw global attention of the risk tobacco smoking poses to the health, wellbeing and welfare of the human race; and

WHEREAS, the tobacco epidemic kills nearly 6 million people each year; and

WHEREAS, after high blood pressure, tobacco is the biggest contributor to non-communicable diseases, which account for 64% of deaths worldwide; and

WHEREAS, tobacco killed 100 million people in the 20th century; and

WHEREAS, according to the most recent California Health Kids Survey (CHKS), the District show that 8% of 7th grader students, an unusually high number, smoked in the past month; and

WHEREAS, Santee School District is working to promote global understanding and 21st century learning skills for all students;

NOW, THEREFORE, BE IT RESOLVED that the Santee School District hereby declares May 31, 2015 World No Tobacco Day for the Santee School District.

PASSED AND ADOPTED this 5th day of May, 2015, by the Governing Board of the Santee School District in Santee, California by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

I, Elana Levens-Craig, Clerk of the Governing Board of the Santee School District in Santee, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Governing Board at a regularly called and conducted meeting held on said date.

Clerk, Santee Board of Education

Consent Item D.4.4. Approval to Increase Work Hours for Identified Classified
Non-Management Position

Prepared by Tim Larson
May 5, 2015

BACKGROUND:

PRIDE Academy School currently has two (2) Instructional Assistant, Special Education I positions where one (1) position is currently filled by an employee working 3.0 hours per day; and the other position is 2.0 hours per day and is currently vacant.

After several attempts to fill the vacant 2.0 hour position, administration is recommending that the positions be combined to create one (1) position totaling 5.0 hours per day. This would allow for consistency in staffing and better communication between staff members.

If approved, the 5.0 hours per day position will be filled in accordance with Article 14 of the California School Employees Association (CSEA) collective bargaining agreement and the 2.0 hour vacant position will be eliminated.

RECOMMENDATION:

It is recommended that the Board of Education approve to increase work hours for the following position effective May 6, 2015:

- Increase one (1) Instructional Assistant, Special Education I position from 3.0 hours per day to 5.0 hours per day

FISCAL IMPACT:

The annual cost to increase work hours for the Instructional Assistant, Special Education I position will be \$14,286. The special education program will offset a portion of the additional cost by saving \$6,054 after eliminating the 2.0 hour position.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E.

Discussion and/or Action Item E.1.1.
Prepared by Tim Larson
May 5, 2015

Approval of New Probationary Teachers

BACKGROUND:

Administration has reviewed the performance of various temporary certificated employees with the possibility of offering probationary contracts. At tonight's meeting, administration recommends the Board approve probationary status to six (5.5 FTE) temporary teachers.

Administration would like to request that these teachers be introduced to the Board.

RECOMMENDATION:

It is recommended that the Board of Education approve probationary status to six (5.5 FTE) temporary teachers.

<u>Name</u>	<u>Location</u>	<u>FTE</u>
Allison Schmelzlen	Carlton Oaks	1.0
Nicholle Schult	Pepper Drive	1.0
Katyrose Reed	Pepper Drive/Carlton Hills	1.0
Stephen Thom	Special Education	.5
Adrienne Barker	Special Education	1.0
Jennifer Diogostine	Sycamore Canyon	1.0

FISCAL IMPACT:

There will not be an additional fiscal impact to the general fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intent to promote the highest quality of school district staff to achieve our student achievement goals.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.1.2.

Approval of Declaration of Need for Fully Qualified Educators

Prepared by Tim Larson
May 5, 2015

BACKGROUND:

In the past, requests for emergency certification required individual statements of need which were signed by the Superintendent and approved by the Commission on Teacher Credentialing. Effective July 1, 1994, legislation altered the method by which districts declare the need for utilization of individuals on emergency certification. By submitting an annual declaration, the district is certifying that a diligent search to recruit a fully prepared teacher for the assignment(s) was made, and that if a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority requirements stated in the declaration. Approval of the attached declaration will meet this requirement.

RECOMMENDATION:

It is recommended that the Board of Education approve the Declaration of Need for Fully Qualified Educators.

FISCAL IMPACT:

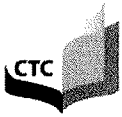
This is a personnel item and does not have an impact on the general fund.

STUDENT ACHIEVEMENT IMPACT:

Providing qualified educators is essential for student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: 2015-2016
 Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Santee School District District CDS Code: 37-683361
 Name of County: San Diego County CDS Code: _____

By submitting this annual declaration, the district is certifying the following:

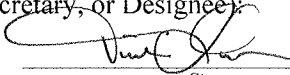
- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 05 / 15 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2016.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Tim Larson</u>		<u>Asst. Supt. Human Resources</u>
<small>Name</small>	<small>Signature</small>	<small>Title</small>
<u>(619) 258-2305</u>	<u>(619) 258-2311</u>	<u>4/28/15</u>
<small>Fax Number</small>	<small>Telephone Number</small>	<small>Date</small>
<u>9625 Cuyamaca Street, Santee, CA 92071</u>		
<small>Mailing Address</small>		
<u>tim.larson@santeesd.net</u>		
<small>Email Address</small>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____
 Name of State Agency _____
 Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	2
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization:	_____
_____	_____
<input checked="" type="checkbox"/> Resource Specialist	4
<input type="checkbox"/> Teacher Librarian Services	_____
<input type="checkbox"/> Visiting Faculty Permit	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	2
Special Education	4
TOTAL	6

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university intern program? Yes No

If yes, how many interns do you expect to have this year? 1

If yes, list each college or university with which you participate in an intern program.

National University

Brandman University

If no, explain why you do not participate in an intern program.

Discussion and/or Action Item E.2.1. Draft of the Local Control Accountability Plan Annual Update for 2015-16

Prepared by Dr. Stephanie Pierce
May 5, 2015

BACKGROUND:

The 2014-15 Adopted State Budget incorporated significant changes to the funding distribution model for K-12 school districts. The previous model of Revenue Limit and numerous Categorical Programs, in effect for more than 40 years, was replaced with a new Local Control Funding Formula (LCFF).

Expenditure of LCFF funds is to be governed by a Local Control Accountability Plan (LCAP) that each school district must adopt and update annually. Development of the LCAP and the annual update is a year-long process involving the following steps:

- Consultation with teachers, principals, school personnel, parents, students, and local bargaining units
- Presentation of draft LCAP and annual update to District Advisory Council (DAC) and District English Learner Advisory Council (DELAC) for review
- Written response to comments from DAC and DELAC
- Public Hearing to solicit input from parents and the community
- Written response to comments received during the Public Hearing process
- Adoption of LCAP and annual update at the same meeting at which the District's budget is adopted

Administration and staff have been obtaining and cataloguing input from the various stakeholder groups and assembling data to inform our progress on the 2014-15 LCAP. Based on the review of data and stakeholder input, we have prepared our update for the 2015 -16 LCAP. This data has been used to make adjustments to our LCAP Goals and Action Steps for the district's 2015-16 LCAP.

Administration will provide an update to the Board on progress towards developing the Local Control Accountability Plan Annual Update for 2015-16 and seek input from the Board on this draft. A copy of the draft LCAP and Annual Update for 2015-16 will be available at the Board meeting for public review.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Estimated LCFF funding for 2015-16 is \$45.6 million.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal and instructional item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Discussion and/or Action Item E.3.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
May 5, 2015

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period March 1, 2015 through March 31, 2015 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$8,521,581; cash receipts of \$4,909,640; and disbursements of \$5,717,144 are reflected for the period of March 1, through March 31, 2015 resulting in an ending cash balance of \$7,714,073 as of March 31, 2015.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Monthly Financial Report - March

1

CASH REPORT FOR MARCH

		Actual	Projected*
Beginning Cash Balance as of March 1, 2015		\$8,521,581	\$8,026,364
INCOME			
<hr/>			
A. Local Control Funding Formula			
State Aid	\$ 3,991,754		
Property Taxes	348,357.00		
		4,340,111	
B. Federal Income			
Federal Funding	189,216		
		189,216	
C. State Income			
		-	
D. Local Income			
Other Local Income	98,694		
Spec Ed	248,729		
		347,423	
E. Due to/Due from other funds		32,890	
F. Debt Proceeds			
		-	
TOTAL INCOME		\$4,909,640	\$4,983,688
Beginning Balance Plus Income		\$13,431,221	\$13,010,052
DISBURSEMENTS			
<hr/>			
G. Commercial Warrants	\$ 508,535		
H. Payroll Warrants	3,236,209		
I. Statutory Employee Benefits	494,039		
J. Health & Welfare	221,780		
K. Other Outgo	666,582		
L. Interfund Borrowing Out	590,000		
M. Budget Adjustments	-		
TOTAL DISBURSEMENTS		\$5,717,144	\$4,928,934
Ending Cash Balance as of March 31, 2015		\$7,714,073	\$8,081,118

* Based on Cash Flow Projection updated for Second Interim FY 2014-15

**Budget Revisions
Through March 31, 2015
2014-15 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	10,456,554	1,350,410	11,806,964
Estimated Income	39,625,123	11,499,026	51,124,149
Estimated Expenditures	42,160,699	12,651,535	54,812,234
Change in Fund Balance	(2,535,576)	(1,152,509)	(3,688,085)
Projected Ending Fund Balance	7,920,978	197,901	8,118,879
Less: Restricted Program Carryovers	-	197,901	197,901
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	15,000	-	15,000
Stores Inventory	28,440	-	28,440
Less: Assigned Vacation Carryover	190,538	-	190,538
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	1,644,367	-	1,644,367
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	5,666,764	-	5,666,764
Fund 17 Projected End of Year Balance	<u>2,885,713</u>	<u>-</u>	<u>2,885,713</u>
Projected Reserves	<u>10,196,844</u>	<u>-</u>	<u>10,196,844</u>
As a % Estimated Expense Total	18.60%		

* Projected Reserve % 2015-16 16.87%

* Projected Reserve % 2016-17 12.39%

* Based on most recent Multi-Year Projection at Second Interim FY 2014-15

Discussion and/or Action Item E.3.2.
Prepared by Karl Christensen
May 5, 2015

Adoption of Resolution No. 1415-31, Authorization
to Join National Joint Power Alliance for
Procurement Purposes

BACKGROUND:

National Joint Powers Alliance (NJPA) operates under the enabling authority of Minnesota Statute 123A.21. The NJPA is a public agency that serves as a member-focused cooperative allowing participating government and education agencies to leverage collectively Bid Master Contracts for Technology Services.

Santee School District can benefit from the NJPA's Master Contract for Technology Services in terms of time and resources in the procurement process. There is no cost for the District to join NJPA membership and to participate in its collective contract program.

Adoption of the attached Resolution will declare Santee School District's membership in the National Joint Powers Alliance (NJPA), a Minnesota Joint Power Authority, and instructs the NJPA Board of Directors to execute and deliver on its behalf any necessary or appropriate documents to carry out the intent of this resolution, including the NJPA Agreement and any agreements necessary to participate in programs operated by NJPA.

The District is planning for several large purchases of technology equipment including a new PBX switch for IP voice communications and a new core data switch. The NJPA is a mechanism for procuring these devices. The District's attorney has reviewed the NJPA agreement and opined that it is an appropriate and legal mechanism for satisfying bidding requirements.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1415-31 to declare Santee School District's membership in the National Joint Power Alliance for Procurement Purposes.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There is no cost to the District to join the National Joint Power Alliance (NJPA). However, the District would be able to leverage the Master Contracts to save time and resources in the Technology procurement process.

STUDENT ACHIEVEMENT IMPACT:

Student learning will be improved with purchase of technology equipment.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.2.

**SANTEE SCHOOL DISTRICT
Resolution No. 1415-31**

**Joint Powers Authority Membership
National Joint Power Alliance**

WHEREAS, the NJPA is created by Minnesota Statute § 123A.21 as a service cooperative (with membership further defined in M.S. § 471.59) to serve cities, counties, towns, public and private schools, political subdivisions of Minnesota or another state, another state, any agency of the State of Minnesota of the United States including instrumentalities of a governmental unit and all non-profits; and

WHEREAS, NJPA's purpose as defined in M.S. § 123A.21 is to assist in meeting specific needs of clients which could be better provided by NJPA than by the members themselves; and

WHEREAS, the NJPA Board of Directors has established the ability for an "Applicant" desiring to participate in NJPA contracts and procurement programs to become a Participating Member; and

WHEREAS, the NJPA Board of Directors has determined that Participating Members will have no financial or organizational liability to NJPA or to its organization activities;

NOW, THEREFORE, BE IT RESOLVED that the governing board of Santee School District hereby declares its member in the National Joint Power Alliance (NJPA), a Minnesota joint power authority, and instructs its Board of Directors to execute and deliver on its behalf any necessary or appropriate documents to carry out the intent of this resolution, including the National Joint Power Alliance Agreement and any agreements necessary to participate in programs operated by NJPA

PASSED AND ADOPTED by said Board of Education on May 5, 2015.

AYES: ____ **NOES:** ____ **ABSENT:** ____ **ABSTAIN:** ____

I, Elana Levens-Craig, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board of Education at a regularly called and conducted meeting held on said date.

Clerk of the Board of Education

MEMBERSHIP AGREEMENT
PARTICIPATING MEMBER



This Agreement, made and entered into this _____ day of _____, 20____, by and between National Joint Powers Alliance®, hereinafter referred to as "NJPA" and _____ hereinafter referred to as the "Applicant".

Witnesseth:

That for a good and valuable consideration of the premises, mutual terms, covenants, provisions, and conditions hereafter set forth, it is agreed by and between the parties as follows:

Whereas, the NJPA is created by Minnesota Statute §123A.21 as a service cooperative (with membership further defined in M.S. §471.59) to serve cities, counties, towns, public or private schools, political subdivisions of Minnesota or another state, another state, any agency of the State of Minnesota or the United States including instrumentalities of a governmental unit and all non-profits; and

Whereas, NJPA's purpose as defined in M.S. §123A.21 is to assist in meeting specific needs of clients which could be better provided by NJPA than by the members themselves; and

Whereas, the NJPA Board of Directors has established the ability for an "Applicant" desiring to participate in NJPA contracts and procurement programs to become a Participating Member; and

Whereas, the NJPA Board of Directors has determined that Participating Members will have no financial or organizational liability to NJPA or to its organizational activities;

Now **Therefore**, it is hereby stipulated and agreed that the "Applicant" Agency desires to be a Participating Member of NJPA with contract purchasing benefits, in accordance with terms and conditions of the applicable contract(s), and that NJPA hereby grants said Membership to said "Applicant."

Term:

This continuing agreement shall remain in force or until either party elects to dissolve the Agreement by written notice.

THEREFORE, IN WITNESS THEREOF,

the parties hereto have executed this Agreement the day and year written above.

National Joint Powers Alliance®
202 12th Street NE
Staples, MN 56479

Member Name:

By _____
AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

Its _____
TITLE

TITLE

DATE

DATE

MEMBERSHIP AGREEMENT
PARTICIPATING MEMBER



ORGANIZATION INFORMATION (** Required Information)

Applicant Name: ** _____
Address: ** _____
City, State, Zip ** _____
Federal ID Number: _____
Contact Person: ** _____
Title: ** _____
E-mail: ** _____
Phone: _____
Website: _____

Please indicate an address to which your Membership materials may be delivered.

Thank you.

APPLICANT ORGANIZATION TYPE:

- K-12
- Government or Municipality (please specify: _____)
- Higher Education
- Other (please specify: _____)

I WAS REFERRED BY: (please specify)

- Advertisement _____
- Current NJPA Member _____
- Vendor Representative _____
- Trade Show _____
- NJPA Website _____
- Other _____

Completed applications may be returned to:

National Joint Powers Alliance ®
202 12TH Street NE
Staples, MN 56479

Duff Erholtz

Phone 218-894-5490

Fax 218-894-3045

E-mail duff.erholtz@njpacoop.org

Discussion and/or Action Item E.3.3. Approval to Purchase Mitel VoIP Communication
 Prepared by Karl Christensen Switch and VoiceMail System through NJPA
 May 5, 2015 Consortium Contract

BACKGROUND:

The District's existing Mitel Phone System is approximately 15 years old and the AVST CallXpress Voice-Mail System is approximately 8 years old. Both systems are supported on older equipment and technology.

The Mitel SX2000 PBX switches have passed their system "life cycle" and Mitel will be stopping support for the switches at the end of 2015. Although the switch can still be serviced by independent system integrators, replacement parts are difficult to acquire as the PBX technology has become obsolete.

The CallXpress Voice-Mail System is currently hosted on a used DELL PowerEdge 2850 server. Server technology required to support the outdated voice mail system is not available on newer servers. The current server in use was built from parts donated by Ramona USD and Grossmont UHSD.

Options available for replacement of the existing Mitel PBX and Voice Mail system include:

- a. Outsources Telecommunication Services
- b. Replacement of Existing Telecommunication Systems

At the March 18, 2014 meeting, the Board approved selection of JIVE Communications to provide hosted Voice over IP (VOIP) services using a monthly recurring contract cost methodology. Since that time, staff has reconsidered the cost effectiveness of this solution given that recent changes to the ERate program are phasing out discounts for telecommunications services. A contract with JIVE Communications would fall under this category, thereby increasing costs for the district over the long term. The table below depicts the estimated "Total Cost" of Outsourcing Services compared with System Replacement over a 5-year period. By Year 4, the cost of ownership would be less than that for contracted hosted services:

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
Outsource Services					
One Time Setup	\$20,000				
Annual Ongoing Cost	\$91,143	\$121,524	\$151,905	\$151,905	\$151,905
Total	\$111,143	\$121,524	\$151,905	\$151,905	\$151,905
Cumulative	\$111,143	\$232,667	\$384,572	\$536,477	\$688,382
System Replacement					
ATT Services	\$18,935	\$25,246	\$31,557	\$31,557	\$31,557
System Purchase	\$274,508				
Annual Support		\$20,308	\$20,308	\$20,308	\$20,308
Total	\$293,443	\$45,554	\$51,865	\$51,865	\$51,865
Cumulative	\$293,443	\$338,997	\$390,862	\$442,727	\$494,592

In summary, the benefits of purchasing a replacement Phone/Voice Mail System through the NJPA consortium contract are:

- a. Elimination of Cost Escalation from Phase Out of E-Rate Discount – Starting 2015-16, E-Rate will begin phasing out funding for telecommunication services including outsourced telecommunication services
- b. Service Control – Control of Direct Inbound Dialing (DID) numbers from ATT would be transferred to the Outsource Service Provider
- c. Service Provider Stability – Financial and operational stability of an Outsourced Service Provider will directly affect the District’s telecommunication services

Therefore, Administration recommends that the District purchase a replacement PBX phone switch and voice mail system through the National Joint Power Alliance (NJPA) Master Contract bid.

RECOMMENDATION:

It is recommended the Board of Education approve the replacement of the existing Mitel SX2000 PBX Switches and CallXpress Voice Mail System by purchase of new systems through the NJPA awarded bid contract.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning

Fiscal Accountability

- Financially support the vision, mission and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

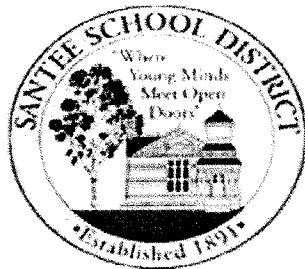
The fiscal impact is \$296,460 including tax for hardware and installation cost with an annual ongoing maintenance cost of \$20,308. The NJPA consortium contract pricing represents an approximate 12% savings over normal pricing.

STUDENT ACHIEVEMENT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.3.



Schedule 1
eRate/NJPA Program
REVISED 4.14.15

NJPA Cash Purchase

• District Office	\$88,516
• Prospect	\$23,323
• Carlton Oaks	\$25,180
• Pepper Drive	\$23,265
• Hill Creek	\$27,007
• Sycamore	\$18,247
• Cajon Park	\$31,871
• Carlton Hills	\$21,592
• Chet F. Hamitt	\$20,477

Equipment Total **\$279,478**

Mitel MiVoice Business Powering Connections Promo (\$34,470)

Implementation and Training **\$29,500**

GRAND TOTAL (Pre-tax) **\$274,508**

OPTIONAL EQUIPMENT

• 48v Power Brick	\$28
• Microcall Call Accounting 500 Base/(8) Remote <100	\$13,651.00

Cash Program Includes:

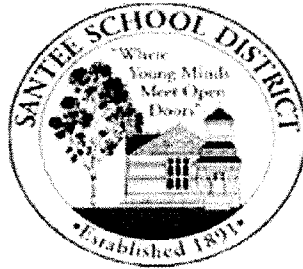
- Repair Service for the First Year
- Installation
- Basic System Training

Approved and Accepted By:

Customer: _____ Date: _____

BPT Representative: _____ Date: _____





Annual Maintenance (Year 2)

Maintenance Options	Comprehensive Customer Care	Gold	Silver	Bronze
District Office	\$12,800	\$8,704	\$5,376	\$3,840
Prospect	\$4,200	\$2,856	\$1,764	\$1,260
Carlton Oaks	\$4,620	\$3,141	\$1,940	\$1,386
Pepper Drive	\$4,340	\$2,951	\$1,822	\$1,302
Hill Creek	\$4,900	\$3,332	\$2,058	\$1,470
Sycamore	\$3,640	\$2,475	\$1,528	\$1,092
Cajon Park	\$5,740	\$3,903	\$2,410	\$1,722
Carlton Hills	\$4,200	\$2,856	\$1,764	\$1,260
Chet F. Hamitt	\$3,920	\$2,665	\$1,646	\$1,176
Maintenance Total	\$48,360	\$32,883	\$20,308	\$14,508

All Maintenance Includes:

- Priority Scheduling
- Advanced Replacement of Hardware
- See Spreadsheet for Additional Benefits with Maintenance Levels

Approved and Accepted By:

Customer: _____ Date: _____

BPT Representative: _____ Date: _____



BACKGROUND:

At the February Board Budget Workshop, the Board requested a report on facility funding needs and a discussion of possible uses of proceeds from the Renzulli Land sale.

FACILITY FUNDING AND REMAINING CIP PROJECTS:

In November 2006, the District launched its Capital Improvement Program (“CIP”) to modernize older school facilities and provide new classrooms and learning centers. As of April 2009, CIP was estimated at approximately \$130 million to be funded from the following sources:

- \$60 million from Proposition R General Obligation Bonds approved by the voters
- \$45 million from State Grants for modernization, joint use buildings, and new construction
- \$20 million from other Long-Term Debt
- \$5 million from Developer Fees and other miscellaneous sources
- \$130 million in Total Funding and expenditures

As of June 30, 2014, the District has realized, and used or committed, approximately \$120 million as specified below:

- \$44.6 million in General Obligation Bond proceeds
- \$49.2 million in State Grants
- \$20 million in other Long Term Debt proceeds
- \$6.2 million in Developer Fees and other miscellaneous sources
- \$120 million in Total Funding and expenditures

In June 2015, the District will initiate construction of a new Administration/Learning Resource Center (LRC) building at Pepper Drive. The cost of this project is currently estimate at \$3.8 million to be funded from a combination of a Joint Use State Grant and proceeds from the Renzulli Land Sale. With completion of this CIP project, the expenditures and funding for CIP would total approximately \$123.8 million as specified below:

- \$44.6 million in General Obligation Bond proceeds
- \$50.3 million in State Grants
- \$20 million in other Long Term Debt proceeds
- \$2 million from land sale proceeds
- \$6.9 million in Developer Fees and other miscellaneous sources
- \$123.8 million in Total Estimated Funding and expenditures

The table below depicts the remaining uncompleted projects including in the original CIP plan along with their current estimated costs:

Site	Project	Estimated Current Cost
Cajon Park	Shade Structure Replacement	\$75,000
Carlton Hills	Shade Structure Replacement	\$75,000
Chet F Harritt	Shade Structure Replacement	\$75,000
	Construction of new 8 Classroom JH/LRC Building	\$8,500,000
Pepper Drive	Modernization of Existing Classrooms	\$8,500,000
PRIDE Academy	Construction of new 7,500 sq foot LRC building	\$3,000,000
Rio Seco	Shade Structure Replacement	\$75,000
Sycamore Canyon	Shade Structure Replacement	\$75,000
	Construction of new 7,500 sq foot LRC building	\$3,000,000
Total Estimated Cost of Remaining Uncompleted CIP Projects:		\$23,375,000

USE OF RENZULLI LAND SALE PROCEEDS:

The Renzulli property was sold to M. Grant Real Estate Inc. with closing of escrow on January 30, 2015. The transaction included payments of cash and execution of a Promissory Note secured by a Deed of Trust on the property. The Promissory Note has a maximum term of 12 months with built-in incentives for early payoff in the form of lower interest rates. Below is an accounting of the Renzulli land sale proceeds:

Description	Amount
Sale Price	\$5,275,000
Less: Seller Escrow Costs	\$12,000
Net Sale Proceeds	\$5,263,000
Net Cash Received	\$1,493,500
Promissory Note Due 1-31-2016	\$3,769,500
Cash Committed to Pepper Drive Admin/LRC Project	\$1,493,500
Additional Amount Needed to Meet Pepper Drive Project Budget	\$518,000
Total Committed	\$2,011,500
Remaining Uncommitted Renzulli Land Sale Proceeds	\$3,251,500

Education Code stipulates that land sale proceeds can only be used for "Capital Outlay" purchases. The District's attorney has opined that this definition would apply to new

facilities, renovation of existing facilities, or purchase of equipment with a useful life of more than 1 year. Therefore, some possible uses of the remaining proceeds are as follows:

Item #	Description	Estimated Cost
1	Fund shade structure replacement, w/ or w/o Solar, at Cajon Park, Carlton Hills, Chet F Harritt, Rio Seco, and Sycamore Canyon	\$500,000 - \$2,000,000 (depending on whether Solar is incorporated)
2	Fund planned renovations for Pepper Drive classrooms	\$200,000
3	Fund matching modernization funds for State Grants for Pepper Drive relocatables currently on approved but unfunded list (State Funding could come from existing State bond funds not apportioned due to other projects dropping off the list or may require State to issue new bonds in Nov 2016)	\$1,000,000
4	Deposit into Technology Reserve Fund set-aside for replacement of student IPADs and network equipment	\$720,000 (1 Year Deposit)
5	Fund construction of one of the LRC buildings at either PRIDE Academy or Sycamore Canyon	\$3,500,000
6	Hold funds on deposit to combine with future facilities revenue, such as proceeds from Santee School Site sale	\$3,251,500 (reduced if other items funded)

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$3,251,500 in uncommitted land sale proceeds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies Item F.1.1.
Prepared by Karl Christensen
May 5, 2015

Second Reading: New Board Policy 0460 – Local
Control Accountability Plan

BACKGROUND:

New Board Policy 0460 codifies the laws, regulations, and procedures related to development, adoption, revision, and monitoring of the Local Control Accountability Plan. This policy is consistent with the template provided by the California School Boards Association and with the District’s current practices.

RECOMMENDATION:

It is recommended that the Board of Education review and adopt the proposed Board Policy 0460.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

LOCAL CONTROL AND ACCOUNTABILITY PLAN

The Governing Board desires to ensure the most effective use of available state funding to improve outcomes for all students. A community-based, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions aligned with state and local priorities and to facilitate continuous improvement of district practices.

The Board shall adopt a districtwide local control and accountability plan (LCAP), using the template provided by the State Board of Education, which addresses the state priorities specified in Education Code 52060. The LCAP shall be effective for three years and shall be updated on or before July 1 of each year. (Education Code 52060)

In addition, the LCAP shall address any local priorities adopted by the Board.

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" and other underperforming students.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth and are counted only once for purposes of the local control funding formula. (Education Code 42238.02)

To minimize duplication of effort and provide clear direction for program implementation, the LCAP and other district and school plans shall be aligned to the extent possible.

The Superintendent or designee shall review the single plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP or the annual update are consistent with strategies included in the SPSA. (Education Code 52062)

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in various student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. (Education Code 52060)

LOCAL CONTROL AND ACCOUNTABILITY PLAN

Public Review and Input

The Board shall establish the following committee(s) to review and comment on the LCAP: (Education Code 52063)

1. A parent advisory committee including at least one parent/guardian of unduplicated students as defined above.
2. An English learner parent advisory committee whenever district enrollment includes at least 15 percent English learners and at least 50 students who are English learners.

The Superintendent or designee shall present the LCAP or the annual update to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP or the annual update to the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP or the annual update shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP or the annual update. The public hearing shall be held at the same meeting as the public hearing required prior to the adoption of the district budget in accordance with Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

Adoption of the Plan

Prior to adopting the district budget, but at the same public meeting, the Board shall adopt the LCAP or the annual update. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP or the annual update to the LCAP, the Board shall file the LCAP or the annual update with the County Superintendent of Schools. (Education Code 52070)

LOCAL CONTROL AND ACCOUNTABILITY PLAN

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP or the annual update, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by him/her and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

Technical Assistance/Intervention

When it is in the best interest of the district, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52071)

1. Assistance in the identification of district strengths and weaknesses in regard to state priorities and review of effective, evidence-based programs that apply to the district's goals,
2. Assistance from an academic expert, team of academic experts, or another district in the county in identifying and implementing effective programs to improve the outcomes for student subgroups, or
3. Advice and assistance from the California Collaborative for Educational Excellence established pursuant to Education Code 52074.

In the event that the County Superintendent requires the district to receive technical assistance pursuant to Education Code 52071, the Board shall review all recommendations received from the County Superintendent or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52062.

If the Superintendent of Public Instruction (SPI) identifies the district as needing intervention pursuant to Education Code 52072, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following:

1. Revision of the district's LCAP,
2. Revision of the district's budget in accordance with changes in the LCAP, and/or
3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement.

LOCAL CONTROL AND ACCOUNTABILITY PLAN

Legal Reference:

EDUCATION CODE

17002 State School Building Lease-Purchase Law, including definition of good repair
41020 Audits
42127 Public hearing on budget adoption
42238.01-42238.07 Local control funding formula
44258.9 County superintendent review of teacher assignment
48985 Parental notices in languages other than English
51210 Course of study for grades 1-6
51220 Course of study for grades 7-12
52052 Academic Performance Index; numerically significant student subgroups
52060-52077 Local control and accountability plan
52302 Regional occupational centers and programs
52372.5 Linked learning pilot program
54692 Partnership academies
60119 Sufficiency of textbooks and instructional materials; hearing and resolution
60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission
60811.3 Assessment of language development
64001 Single plan for student achievement
99300-99301 Early Assessment Program
UNITED STATES CODE, TITLE 20
6312 Local educational agency plan
6826 Title III funds, local plans

Management Resources:

CSBA PUBLICATIONS

Impact of Local Control Funding Formula on Board Policies, November 2013
Local Control Funding Formula 2013, Governance Brief, August 2013
State Priorities for Funding: The Need for Local Control and Accountability Plans, Fact Sheet, August 2013

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>

Policy adopted:

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws Item F.1.2. First Reading: New Board Policy #4033
Lactation Accommodation

Prepared by Tim Larson
May 5, 2015

BACKGROUND:

This new Board Policy will bring us into compliance with the Labor Codes governing nursing mothers in the workplace. The policy acknowledges the District's responsibility to provide reasonable accommodations to those requesting it. The policy does not obligate the District to any action that would seriously disrupt District operations, only to work with an employee to provide reasonable options to meet their request.

RECOMMENDATION:

New Board Policy #4033 is presented for a first reading. Any action is at the discretion of the Board.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

LACTATION ACCOMODATION

The Governing Board recognizes the immediate and long-term health advantages of breastfeeding for infants and mothers and desires to provide a supportive environment for any district employee to express milk for her infant child upon her return to work following the birth of the child. The Board prohibits discrimination, harassment, and/or retaliation against any district employee who chooses to express breast milk for her infant child while at work.

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4031 - Complaints Concerning Discrimination in Employment)

The district shall provide a reasonable amount of break time to accommodate an employee each time she has a need to express breast milk for her infant child. (Labor Code 1030)

To the extent possible, such break time shall run concurrently with the break time already provided to the employee. Any additional break time used by a non-exempt employee for this purpose shall be unpaid. (Labor Code 1030; 29 USC 207)

The employee shall be provided a private location, other than a restroom, which is in close proximity to her work area and meets the requirements of Labor Code 1031 and 29 USC 207, as applicable.

Employees are encouraged to notify their supervisor or other appropriate personnel in advance of their intent to make use of the accommodations offered for employees who are nursing mothers. As needed, the supervisor shall work with the employee to address arrangements and scheduling in order to ensure that the employees' essential job duties are covered during the break time.

Lactation accommodations may be denied only in limited circumstances in accordance with law. (Labor Code 1032; 29 USC 207)

Before an employee's supervisor makes a determination to deny lactation accommodations, he/she shall consult the Superintendent or designee. In any case in which lactation accommodations are denied, the Superintendent or designee shall document the options that were considered and the reasons for denying the accommodations.

Legal Reference: (see next page)

LACTATION ACCOMODATION (continued)

BP 4033(b)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

CIVIL CODE

43.3 Right of mothers to breastfeed in any public or private location

GOVERNMENT CODE

12940 Discriminatory employment practices

12945 Discrimination based on pregnancy, childbirth, or related medical conditions

LABOR CODE

1030-1033 Lactation accommodation

CODE OF REGULATIONS, TITLE 2

7291.2-7291.16 Sex discrimination; pregnancy and related medical conditions

UNITED STATES CODE, TITLE 29

207 Fair Labor Standards Act; lactation accommodation

FAIR EMPLOYMENT AND HOUSING COMMISSION DECISIONS

Department of Fair Employment and Housing v. Acosta Tacos (Chavez), FEHC Precedential Decision 09-03P, 2009

Management Resources:

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Rest Periods/Lactation Accommodation, Frequently Asked Questions

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS

Minimum Requirements of the California Lactation Accommodation Law

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

Lactation Support Program Toolkit

FEDERAL REGISTER

Reasonable Break Time for Nursing Mothers, December 21, 2010, Vol. 75, No. 244, pages 80073-80079

OFFICE OF THE SURGEON GENERAL PUBLICATIONS

The Surgeon General's Call to Action to Support Breastfeeding, 2011

HEALTH RESOURCES AND SERVICES ADMINISTRATION PUBLICATIONS

The Business Case for Breastfeeding: Steps for Creating a Breastfeeding Friendly Worksite, Toolkit, 2008

U.S. DEPARTMENT OF LABOR, WAGE AND HOUR DIVISION, PUBLICATIONS

Fact Sheet #3: Break Time for Nursing Mothers under the FLSA, rev. December 2010

WEB SITES

California Department of Industrial Relations, Division of Labor and Standards Enforcement:

<http://www.dir.ca.gov/dlse>

California Department of Public Health: <http://www.cdph.ca.gov>

California Women, Infants and Children: <http://www.wicworks.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Health Resources and Services Administration: <http://www.hrsa.gov>

Office of the Surgeon General: <http://www.surgeongeneral.gov>

U.S. Department of Labor, Wage and Hour Division, Break Time for Nursing Mothers:

<http://www.dol.gov/whd/nursingmothers>

Policy
adopted:

SANTEE SCHOOL DISTRICT
Santee, California

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Agenda Item G.

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

3. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Property Addresses:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*

4. **Public Employee Performance Evaluation (Gov. Code § 54957)**
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT